

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY - September 24, 2020**

**CALL TO ORDER.** Mayor Paul Hassler called the meeting to order at 6:00 p.m. and all stood for the pledge of allegiance.

**ROLL CALL.** A roll call by City Treasurer Sue Schweiss showed the following members present:

Mayor Paul Hassler	
Alderwoman Susan Johnson	Alderman Mike Jokerst
Alderman Bob Donovan	Alderman Jeff Eydmann
Alderman Mike Raney	Alderman Joe Prince
Alderwoman Ashley Armbruster	

Absent: Alderman Gary Smith

**APPROVAL OF AGENDA.** A motion by Alderman Prince, second by Alderman Donovan to approve the agenda as amended. Motion carried 7-0-1 with Alderman Smith absent.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.** None.

**CITY ADMINISTRATORS REPORT.** (See attached report)

**STAFF REPORTS.**

Toby Carrig, Tourism Director (see attached report)

Eric Bennett, Police Chief (see attached report)

Steve Wilson, Alliance Water Resources (see attached report)

Mayor Hassler took a moment to tell the Board about the passing of retired fireman Jeff Gurley. Jeff was a volunteer with the fire department for 17 years.

**COVID DISCUSSION.** Alderwoman Johnson would like to see something official from the city to follow recommendations on COVID-19. City Administrator Welch said that we will get a proclamation ready for an October meeting . The proclamation will strongly recommend wearing masks along with following Center for Disease Control and Prevention guidelines on social distancing and hand washing. Alderman Donovan also suggested publishing something in the Herald to remind people of the Halloween times and recommending social distancing.

**COMMITTEE REPORTS.** Alderman Jokerst pointed out that members of Channel 990/991 were present. Alderwoman Armbruster discussed the Pumpkin Glow at Main Street Park that will take place on October 24, 2020. Alderwoman Armbruster reported that she has two new members for the park board to be appointed at the next meeting. The park board is also taking the next steps on the Park Master Plan with hiring the Donze's for guidance.

**PUBLIC COMMENTS.** None.

#### **CONSENT AGENDA.**

1. Minutes - Board of Aldermen - Regular Meeting - September 10, 2020
2. Minutes - Board of Alderman - Budget & Work Session - September 10, 2020
3. Treasurer's Report - August - 2020
4. **RESOLUTION 2020-40.** A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI, APPROVING THE AUGUST 2020 PERE MARQUETTE PARK MASTER PLAN.
5. **RESOLUTION 2020-41.** A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI, AUTHORIZING A TEMPORARY HOLIDAY FOR THE TUESDAY, NOVEMBER 3, 2020 PRESIDENTIAL ELECTION.
6. **RESOLUTION 2020-42.** A RESOLUTION AUTHORIZING THE STE. GENEVIEVE POLICE DEPARTMENT TO APPLY FOR A GRANT FROM THE "MISSOURI DEPARTMNET OF PUBLIC SAFETY" GRANT PROGRAM.
7. **Street Closure Report** - Toby Carrig, Tourism Director is requesting a street closure for the Fall Colors Event, Saturday, October 3, 2020 from 6:00 a.m. to 3:00 p.m. The closure will include Market Street from Main Street to the Welcome Centers parking lot.

Motion by Alderman Jokerst, second by Alderman Eydmann to approve the consent agenda as presented. Motion carried 7-1-0 with Alderman Smith absent.

#### **OLD BUSINESS.**

**BILL NO. 4384.** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND THE STE. GENEVIEVE COMMUNITY ACCESS TELEVISION BOARD (CHANNEL 990/991). 2<sup>nd</sup> READING. A motion

by Alderman Donovan, second by Alderman Prince, Bill No. 4384 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jeff Eydman, Alderman Mike Raney, Alderman Joe Prince, and Alderwoman Ashley Armbruster. Nays: None. Motion carried 7-0-1 with Alderman Smith absent. Thereupon Bill No. 4384 was declared Ordinance No. 4306 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4385. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FISCAL YEAR 2020 BUDGET RELATING TO VARIOUS REVENUE AND EXPENDITURE INCREASES. 2<sup>nd</sup> READING.** A motion by Alderwoman Johnson, second by Alderman Raney, Bill No. 4385 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jeff Eydman, Alderman Mike Raney, Alderman Joe Prince, and Alderwoman Ashley Armbruster. Nays: None. Motion carried 7-0-1 with Alderman Smith absent. Thereupon Bill No. 4385 was declared Ordinance No. 4307 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4386. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI APPROVING THE ANNUAL BUDGET FOR FISCAL YEAR 2021 AND APPROVING AN EFFECTIVE DATE. 2<sup>nd</sup> READING.** A motion by Alderman Jokerst, second by Alderman Prince, Bill No. 4386 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jeff Eydman, Alderman Mike Raney, Alderman Joe Prince, and Alderwoman Ashley Armbruster. Nays: None. Motion carried 7-0-1 with Alderman Smith absent. Thereupon Bill No. 4386 was declared Ordinance No. 4308 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4387. AN ORDINANCE OF THE STE. GENEVIEVE CODE OF ORDINANCES CHAPTER 230 SOLID WASTE; ARTICLE 1, GENERAL; SSECTION 230.030 PROHIBITED PRACTICES AS SET FORTH BELOW. 2<sup>nd</sup> READING.** A motion by Alderman Prince, second by Alderman Eydman, Bill No. 4387 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jeff Eydman, Alderman Mike Raney, Alderman Joe Prince, and Alderwoman Ashley Armbruster. Nays: None. Motion carried 7-0-1 with Alderman Smith absent. Thereupon Bill No. 4387 was declared Ordinance No. 4309 signed by the Mayor and attested by the City Clerk.

**NEW BUSINESS.**

Employee Financial Impact - Administrator Welch explained the plans that he had made for yearly performance reviews and the portion of health insurance that the employees would start paying. The way it was currently set up the employees would be negatively impacted. Administrator Welch recommended four different options to the Board of Aldermen. After some discussion a motion was made by Alderman Prince, second by Alderman Jokerst to approve option 3 - Suspending taking out 10% on the health insurance premium until the performance reviews have been completed in early 2021. Motion carried 7-1-0 with Alderman Smith absent.

**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**ADJOURNMENT.** With no further business Mayor Hassler adjourned the meeting at 6:40 p.m.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Sue Schweiss".

**Sue Schweiss**  
**City Treasurer**

## CITY ADMINISTRATOR REPORT

September 24, 2020 UPDATE 1

1. Forty-eight people have responded to our Facebook questionnaire about trash pickup in the city limits and the City discussing contracting an exclusivity contract for residential trash service for residents. We will leave it active for another couple of weeks and discuss at an October work session about whether to get into seriously pursuing it. It takes about 1 minute to fill out. Last time this issue was looked at was in April 2011 and didn't go anywhere.
2. We will be opening bids next Tuesday at 10a for the Washington St. retaining wall project. So far 13 companies have requested plans so they can be eligible to bid.
3. The Joint Levee Commission meeting is scheduled for Monday, October 26, at 6p here at city hall. Our request for the commission is to allow a member to assign the necessary deeds over to the City so the City can work on dedicating a portion of the property east of the levee to the U.S. Fish and Wildlife Service and encourage non-motorized recreational uses along and east of the levee with assistance from the federal government.
4. For the October work sessions I want to have a session dedicated to improvements in the city and there will also be a session for my 6 month review.
5. Once the budget has passed we will begin to review capital items and determine a schedule for purchasing, RFP's, RFQ's etc. We don't want to front load all purchases up front so we will spread them out as best we can depending on the need.
6. Somebody coopted our customer information with Dell Computers and the police chief and I have been working with a Dell rep to try and get it resolved and get our computers ordered as approved by the board at the last meeting. Someone was placing online orders and having them delivered to Independence, MO. All orders have been cancelled and stopped in transit.
7. The diorama of the city at the Amoureux House is relocating Monday 9/28 so the Welcome Center will be closed to allow staff to prepare, move, and place the art piece at the center. Public Works staff will be assisting NPS staff with the move.
8. Please forward any comments you have about the 5-year Supervised Water Main Program that Cochran presented at the last meeting. If we don't have any additional input we can bring the plan back as a resolution approving it and then Cochran can submit to MoDNR for approval. If we need to discuss further then we'll schedule it at a future work session.

# **TOURISM REPORT**

## **(September 24, 2020)**

### **WELCOME CENTER**

The display on vertical log structures was moved from the Bauvais-Amoureux House to the Welcome Center last week by City of Ste. Genevieve workers and the National Park Service maintenance employee. It is now on display in the Welcome Center and shows three examples of vertical log structures.

One of the display cases declared surplus by the city was taken by French Colonial America to their Centre for French Colonial Life, opening space in the Welcome Center for the 1830s diorama.

The diorama is in the process of being segmented into two halves for relocation to the Welcome Center. That may take place this week.

Hopefully, the diorama will be on display in time for some upcoming fall events, listed below. The Welcome Center was to host a presentation by Dr. Charles Balesi on Wednesday, September 23.

### **CITY-OWNED ARTWORK**

The 35 Misselhorn sketches that were on display in the Welcome Center have been hung in two rooms of the Jean-Baptiste Valle House. That is expected to be open to the public for the Fall Colors event on Saturday, October 3. Other openings in the near future may depend on National Park Service staffing and situation.

At least five other pieces of art owned by the city or on loan to the city were expected to move to the Jean-Baptiste Valle House this week and be hung immediately after transport. Carolyn Bach of the Woman's Club and Art Guild was to work on hanging the pieces from the 1930s Art Colony in the library room of the Jean-Baptiste Valle House this week.

### **SHOW-ME STRONG GRANT PROGRAM**

Ste. Genevieve has been approved for more than \$62,191 in fully reimbursable funds through the Missouri Division of Tourism's management of federal funds in the CARES Act. We will not spend all of those funds as some projections were made for spending in September and October that will come in under the budgeted amount.

This campaign includes:

— Radio ads that already are airing on Entercom stations in St. Louis (such as KMOX and Y98) and Memphis, as well AlphaMedia stations such as KTJJ (and AlphaMedia's mymoinfo.com website). Future ads for upcoming October events will be placed with Donze Communications.

— Print brochures that reinforce COVID safety and are being distributed along our interstate routes in Missouri and Illinois as well as attractions and hotels in the St. Louis area. (The project includes a downtown walking map that will be used across multiple platforms beginning later this year.)

- Magazine ads in St. Louis Magazine and St. Louis Family Magazine, Preservation magazine (the publication of the National Trust for Historic Preservation), and Rural Missouri (the magazine of the electric cooperatives).
- Digital billboard ads on Robinson Outdoor billboards in Chester, Perryville, Cape Girardeau and Sikeston.
- Print ads regionally in newspapers promoting upcoming events while also noting measures taken and encouraged related to coronavirus.
- Facebook advertising managed by Madden Media that will include click-through ads, remarketing ads to those people who do click through and a lead generation program that includes a sweepstakes and will result in a list of e-mails for people who will become subscribers to our free electronic newsletter where we will keep them informed about events and activities taking place in Ste. Genevieve.

### **SLOGAN**

The Tourism Advisory Council meeting last week included some discussion toward trying to come up with a branding slogan that we might utilize in the future that informs people that Ste. Genevieve has historic attractions, and much more. Suggestions for the council's consideration are gladly accepted.

### **UPCOMING EVENTS**

September 23-26 — Ste. Genevieve Plein Air event, which will also showcase the new art center on the courthouse square.

September 26 — Ste. Genevieve Encampment, living history from 10 a.m. to 4 p.m. at the Moses Austin Park.

October 2-4 — Events at the County Fairgrounds: Truck pull on Friday, Demolition Derby on Saturday, Tractor pull on Sunday.

October 3 — Fall Colors Event: 5K run; food and music at the Jean-Baptiste Valle yard and Lions Park; demonstrations at French Colonial America; and snack food court on Market Street in front of the Welcome Center. (I'm also working with the chamber on a public voting component for the Scarecrow contest, as those have to be assembled by October 2.) Some merchants will have evening hours in a fundraiser for Project Graduation.

October 17 — Dennis Stroughmatt will perform solo from 5 to 7 p.m. on the Jean-Baptiste Valle back porch; French Colonial America's Night of the Werewolf event will begin at 7 p.m.

October 24 — Deja Vu Spirit Reunion at Memorial Cemetery.

November 7 — A pecan-themed event still is in the planning stages with food, music, activities.

## WELCOME CENTER VISITOR TOTALS

DAY	DATE	DAY	WEEK	DAY	DATE	DAY	WEEK
Sunday	July 26	33		Sunday	August 23	14	
Monday	July 27	30		Monday	August 24	19	
Tuesday	July 28	25		Tuesday	August 25	20	
Wednesday	July 29	42		Wednesday	August 26	10	
Thursday	July 30	21		Thursday	August 27	26	
Friday	July 31	42		Friday	August 28	28	
Saturday	August 1	74	267	Saturday	August 29	114	231
Sunday	August 2	27		Sunday	August 30	51	
Monday	August 3	34		Monday	August 31	23	
Tuesday	August 4	22		Tuesday	Sept. 1	9	
Wednesday	August 5	32		Wednesday	Sept. 2	19	
Thursday	August 6	39		Thursday	Sept. 3	14	
Friday	August 7	41		Friday	Sept. 4	20	
Saturday	August 8	105	300	Saturday	Sept. 5	128	264
Sunday	August 9	17		Sunday	Sept. 6	82	
Monday	August 10	18		Monday	Sept. 7	70	
Tuesday	August 11	9		Tuesday	Sept. 8	20	
Wednesday	August 12	27		Wednesday	Sept. 9	29	
Thursday	August 13	28		Thursday	Sept. 10	10	
Friday	August 14	115		Friday	Sept. 11	44	
Saturday	August 15	117	331	Saturday	Sept. 12**	65	320
Sunday	August 16	48		Sunday	Sept. 13	30	
Monday	August 17	28		Monday	Sept. 14	30	
Tuesday	August 18	27		Tuesday	Sept. 15	34	
Wednesday	August 19	40		Wednesday	Sept. 16	36	
Thursday	August 20	47		Thursday	Sept. 17	24	
Friday	August 21	62		Friday	Sept. 18	74	
Saturday	August 22	105	357	Saturday	Sept. 19	112	340





# Ste. Genevieve Police Department



## Monthly Operations Report

Date: September, 2020

### Calls for Service:

\*SGPD responded to 394 calls for service in August, 2020.

UCR	Incident Type	Count
1055	INTOXICATED PERSON	2
1059	ESCORT	15
1073	ALARM BURGLARY	11
8085	PERSON CHECK	1
8121	TRAFFIC STOP	69
A911	ABANDON OR OPEN 911 CALL	12
ALARM	FIRE ALARM	4
ANIM	ANIMAL CALL	9
ASSIP	ASSIST FOR POLICE	3
ASSLT	ASSAULT CALL	1
BRUSH	BRUSH FIRE	2
BURG	BURGLARY	2
CHOK	CHOKING	1
CI	C AND I DRIVER	1
CUSTO	CHILD CUSTODY	1
CWB	CHECK WELL BEING	11
DFS	ASSIST DFS	2
DIST	DISTURBANCE	14
DOMES	DOMESTIC DISTURBANCE	3
EXTRA	EXTRA PATROL	8
FALLS	FALLS	1
FIGHT	FIGHT	2
FOUND	FOUND PROPERTY	1
FUGI	FUGITIVE ARREST	1
HARA	HARASSMENT	3
HOLD	HOLD UP ALARM	1
INFO	INFORMATION ONLY	1
INVEP	INVESTIGATION POLICE	24
MISC	MISCELLANEOUS	95
MISSA	MISSING ADULT	1
MISSJ	MISSING JUVENILE	1
MVAI	MVA INJURY	1
MVAN	MVA NON INJURY	4
OPEN	OPEN DOOR	1
ORDIN	ORDINANCE VIOLATION	1
OVER	OVERDOSE/POISONING(INGESTION)	2
PAPER	PAPERS SERVED	2
PEACE	PEACE DISTURBANCE	1
PICK	PICK UP	1
PROP	PROPERTY DAMAGE	1
PROWL	PROWLER	2
PSYCH	PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	3
RDHAZ	ROAD HAZARD	3
SEIZ	CONVULSIONS/SEIZURES	1
SHOTS	SHOTS FIRED	1
SUSPPA	SUSPICIOUS PACKAGE ITEM	2
SUSPPE	SUSPICIOUS PERSON VEHICLE	36
THEFT	THEFT	13
THREA	THREATS	4
TRAUM	TRAUMATIC INJURIES	1
TRESP	TRESPASSING	5
UNCON	UNCONSCIOUS	3
UNKNO	UNKNOWN PROBLEM	2
WARRANT	WARRANT CONFIRMATION	1
Total:		394

**Staffing:**

\*We are fully staffed.

**Training:**

\*We have begun sending officers to MAC for their required continuing education hours.

**Meetings attended:**

\*I attended 2 meetings in August.

**Facility:**

\*Still outdated and potentially dangerous.

**Equipment/Maintenance:**

\*We're in the process of updating our in-house computer network and workstations. We have the computers ordered.

**Police Radio:**

\*Nothing to report.

**Grants:**

\*Nothing to report.

**Miscellaneous:**

\*Nothing to Report.



## **OUR MISSION**

*We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.*

**Alliance Water Resources, Inc.**

**206 S. Keene St.  
Columbia, MO  
65201**

**(573)-874-8080**

## **OPERATIONS REPORT – Ste. Genevieve**

**August 2020**

### **Water Treatment Plant**

- Staff power washed the 48' tall onsite tank located at the water plant.
- We inspected the onsite tank after cleaning and found there are areas of the tank that are rusting and areas that the paint blew off during the cleaning process. We will begin looking into ways to remedy these deficiencies.
- Staff also drained and cleaned the aerator. Heavy amounts of iron deposits were obstructing the flow areas within the tank.
- The carbon dioxide tank fan motor failed and was replaced.
- Chemicals for the water treatment process have been sent out for the purpose of checking on price changes or fluctuations for 2021.

### **Wastewater Treatment**

- Deteriorated lab equipment was assessed and replaced as needed.
- UV system was inspected due to a couple blown fuses. Fuses were replaced and new fuses were ordered to maintain our on-hand inventory.
- Staff recirculated the million-gallon tank to aid in the aeration of the biosolids.
- Flow meter has failed. We are currently getting prices for a replacement.
- Routine maintenance and inspections were performed as scheduled.



**OPERATIONS REPORT – Ste. Genevieve**

**WASTEWATER PLANT EFFLUENT QUALITY**

	<u>BOD Mg/l</u>	<u>TSS mg/l</u>	<u>pH</u>	<u>E. coli forming Colonies/100 ml</u>
Monthly Average	4.5	5.0	7.4	11
Peak Day	5.9	5.9	7.6	26
Percent Removal	96.4%	96.6%		

**NPDES EFFLUENT LIMITATIONS**

	<u>BOD Mg/l</u>	<u>TSS mg/l</u>	<u>pH</u>	<u>E coli forming Colonies/100 ml</u>
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

**AMMONIA MONTHLY LEVELS**

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.49
Monthly Average	.26

**AMMONIA LIMITATIONS**

	<u>(April 1<sup>st</sup>- Sept 30<sup>th</sup>) Ammonia as Nitrogen</u>	<u>(Oct 1<sup>st</sup>-March 31<sup>st</sup>) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

**PLANT HYDRAULIC AND ORGANIC LOADING**

Daily Maximum flow MG- n/a  
 Daily Maximum loading n/a



## OPERATIONS REPORT – Ste. Genevieve

### Collection/Distribution

#### Collections

- The #2 pump at Virginia St. lift station has been put back into service after a rebuild.
- MLDS has continued work on Westwood Drive. They were discharging lime residuals to the collection system where it was causing blockages. They have since made modifications to their system and paid to have all affected lines cleaned.
- Staff performed routine jetting.
- The manhole that was located on DuPont St has been raised to grade and will need to be dressed up in the future after settling.
- All easements were inspected, and the needed work has been completed.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

#### Distribution

- Both motors for Pointe Base booster station have been replaced.
- The booster station on Basler Drive is still awaiting the installation and programming of the VFD.
- 12" water main break on Hwy 32. This caused a loss of 200,000 gallons in about 30 minutes.
- The interconnect was used during the main break on Hwy 32.
- Staff replaced the fire hydrant at 13 St Jude Drive.
- A customer damaged a shut off valve in a meter pit. Staff completed the needed repairs.

#### Customer Service

- Staff performed 83 line locates
- Staff performed 61 work orders
- Disconnects for non-payment 20
- There were 4 loads of lime purchased



## OPERATIONS REPORT – Ste. Genevieve

### Project Updates

- Contract engineering was awarded the bid. Material were delivered and work began on the 24<sup>th</sup>. They have 90 days to complete the project.
- Onsite tank and aerator cleaned and inspected.

### Safety

- Staff received training on proper use of Lock out tag out methods and when to use it.
- PAPR train complete for all affected staff.
- COVID-19 Briefing

### Regulatory

- All testing and reports were submitted on time.

### Training

- We received notice that DNR will now be administering state certification exams again.

### Concerns for the Month

- COVID-19
- Water Line Project

### Positive for the Month

- There are no employees with the virus.
- Water Line Project moving forward.
- Completed easement clearing off of Progress Parkway including the clearing of the dam for the detention basin and surrounding area. A letter of appreciation was sent to the City thanking us for our work.