

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY - September 12, 2019**

**CALL TO ORDER.** Mayor Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Gary Smith	Aldерwoman Susan Johnson
Alderman Bob Donovan	Alderman Mike Jokerst
Alderman Jimmie Jones	Alderman Mike Raney
Alderman Joseph Prince	Alderman Bryant Wolfin

**APPROVAL OF AGENDA.** A motion by Alderman Jokerst, second by Alderman Wolfin to approve the agenda as presented. Motion carried 8-0.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.** At this time Jamie Inman addressed the Mayor and Board of Aldermen concerning the history of Jour De Fete, the impact that it has on the City of Ste. Genevieve and the future of Jour De Fete.

**CITY ADMINISTRATORS REPORT.** See Attached

**STAFF REPORTS.**

Dave Bova - Community Development Administrator (See Attached)

Kenny Steiger - Fire Chief (see attached)

Gary Roth - Field Operations Supervisor (see attached)

**COMMITTEE REPORTS.**

Alderman Jones addressed the Mayor and Board of Aldermen concerning the recent request for proposals that were received to provide auditing services to the City of Ste. Genevieve. Alderman Jones and Alderman Bryant reviewed the two proposals that were received along with City Treasurer, Sue Schweiss and City Administrator Martin Toma. Aldermen Jones reported that the firm of Hockschild, Bloom & Company, LLP out of Washington, Missouri met the City's needs and in accordance with Section 140.040 of the city's code of ordinances both him and Alderman Wolfin are recommending the City enter into a contract with them for auditing services. Discussion occurred at this time and with the recommendation of the City Attorney they both will be on the agenda for the next meeting in ordinance form for the aldermen to decide on which on to approve.

**PUBLIC COMMENTS.**

Cathy Grusling, 690 Washington Street, Herb Fallert, 1146 Valle Spring Trail and Jim Ferguson, 23030 Buckingham, and Richard Greminger, 29146 all addressed the Mayor and Board regarding the importance of tourism in our town. Mr. Greminger also commented on the budget process and various things members of the Board were questioning.

**CONSENT AGENDA.**

1. Minutes - Board of Aldermen - Regular Meeting - August 22, 2019
2. RESOLUTION 2019 - 34. A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI STATING INTENT TO APPLY FOR A MISSOURI DEPARTMENT OF NATURAL RESOURCES GRANT FOR FY2020 60% FEDERAL SHARE 40% LOCAL SHARE HISTORIC PRESERVATION GRANT FUND FOR THE ESTIMATED AMOUNT OF \$4,775.00 FOR THE CITY'S SHARE.
3. STREET CLOSURE REQUEST - SONS OF UNION VETERANS OF CIVIL WAR CAMP 326 - CIVIL WAR BANK RAID RE-ENACTMENT .
4. STREET CLOSURE REQUEST - LINDA CARTER 4<sup>TH</sup> ANNUAL NEIGHBORHOOD BLOCK PARTY.

A motion by Alderman Jokerst, second by Alderwoman Johnson to approve the consent agenda as presented.  
Motion carried 8-0.

**DISCUSSION OF EMPLOYEE RAISES.** After discussion occurred on employee raises and how they should be figured a motion by Alderman Jokerst, second by Alderman Smith to approve up to a three (3) percent raise for all employee's.

**OLD BUSINESS.**

**BILL NO. 4305. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE MAYOR TO ENTER INTO AGREEMENT WITH JOKERST, INC. OF STE. GENEVIEVE, MISSOURI TO OVERLAY PORTIONS OF CEDAR LANE, SERAPHIN STREET, FOURTH STREET AND THIRD STREET IN AN AMOUNT NOT TO EXCEED \$74.10 PER TON. 2<sup>ND</sup> READING.** A motion by Alderman Smith, second by Alderman Donovan Bill No. 4305 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Gary Smith, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, and Alderman Bryant Wolfen. Nays: None Motion carried 8-0. Thereupon Bill No. 4305 was declared Ordinance No. 4234 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4306. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING A 2% CONVENIENCE FEE BE CHARGED TO ALL CUSTOMERS WHO PAY FOR ANY FEES USING A DEBIT/CREDIT CARD. 2<sup>ND</sup> READING.** A motion by Alderman Smith, second by Alderman Jones Bill No. 4306 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Gary Smith, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, and Alderman Bryant Wolfen. Nays: None Motion carried 8-0. Thereupon Bill No. 4306 was declared Ordinance No. 4235 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4307. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A REVISED CO-OPERATIVE AGREEMENT WITH STE. GENEVIEVE COUNTY FOR THE COLLECTION OF CITY TAXES. 2<sup>ND</sup> READING.** A motion by Alderman Smith, second by Alderman Jones Bill No. 4307 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Gary Smith, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, and Alderman Bryant Wolfen. Nays: None Motion carried 8-0. Thereupon Bill No. 4307 was declared Ordinance No. 4236 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4308. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, AUTHORIZING A "NO PARKING" RESTRICTION ON BOTH THE EAST AND WEST SIDE OF SOUTH TENTH STREET. 1<sup>ST</sup> READING. READING.** A motion by Alderman Jokerst, second by Alderman Donovan, Bill No. 4308 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**NEW BUSINESS.**

**BILL NO. 4309. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FISCAL YEAR 2019 BUDGET RELATING TO THE GENERAL FUND BUDGET #10, DEPARTMENT #16 POLICE. 1<sup>ST</sup> READING.** A motion by Alderman Jokerst, second by Alderman Smith, Bill No. 4309 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**BILL NO. 4310. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FISCAL YEAR 2019 BUDGET RELATING TO THE WASTEWATER FUND BUDGET #31. 1<sup>ST</sup> READING.** A motion by Alderman Smith, second by Alderman Prince, Bill No. 4310 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**BILL NO. 4311. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FISCAL YEAR 2019 BUDGET RELATING TO THE RURAL FIRE FUND BUDGET #60. 1<sup>ST</sup> READING.** A motion by Alderman Donovan, second by Alderman Jones, Bill No. 4311 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**BILL NO. 4312. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FISCAL YEAR 2019 BUDGET RELATING TO THE TRANSPORTATION TRUST FUND BUDGET #21. 1<sup>ST</sup> READING.** A motion by Alderman Jokerst, second by Alderman Donovan, Bill No. 4312 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**BILL NO. 4313. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FISCAL YEAR 2019 BUDGET RELATING TO THE DOWNTOWN TIF FUND BUDGET #41. 1<sup>ST</sup> READING.** A motion by Alderman Smith, second by Alderman Jones, Bill No. 4313 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**BILL NO. 4314. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FISCAL YEAR 2019 BUDGET RELATING TO THE FEDERAL LEVEE FUND #45 AND CAPITAL IMPROVEMENTS FUND #70. 1<sup>ST</sup> READING.** A motion by Alderman Smith, second by Alderman Jones, Bill No. 4314 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**BILL NO. 4315. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FISCAL YEAR 2019 BUDGET RELATING TO THE SPECIAL ROADS FUND BUDGET #28. 1<sup>ST</sup> READING.** A motion by Alderman Jokerst, second by Alderman Smith, Bill No. 4315 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**BILL NO. 4316. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FISCAL YEAR 2019 BUDGET RELATING TO THE DEBT SERVICE FUND BUDGET #50. 1<sup>ST</sup> READING.** A motion by Alderman Jokerst, second by Alderman Smith, Bill No. 4316 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**BILL NO. 4317. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FISCAL YEAR 2019 BUDGET TO RECORD RESIDUAL EQUITY TRANSACTIONS TO REMOVE OLD DUE TO/FROMS. 1<sup>ST</sup> READING.** A motion by Alderman Smith, second by Alderwoman Johnson , Bill No. 4317 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**BILL NO. 4318. AN ORDINANCE APPROVING THE BUDGET FOR THE CITY OF STE. GENEVIEVE FOR FISCAL YEAR 2020. 1<sup>ST</sup> READING.** A motion by Alderman Smith, second by Alderman Jokerst, to approve Bill No. 4318 as amended to include a three (3) percent salary increase for City Employees (does not include Police Department). Bill No. 4318 was placed on its first reading, read by title only, considered and passed by an 5-3 roll call vote of the Board of Aldermen as follows: Ayes: Alderman Smith, Alderman Jokerst, Alderwoman Johnson, Alderman Raney and Alderman Prince Nays: Alderman Wolfin, Alderman Donovan and Alderman Jones. Absent: None

**BILL NO. 4319. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE CODE OF ORDINANCES DELETING CHAPTER 100 - GENERAL PROVISIONS; ARTICLE III - PENALTY- SECTION 100.280 IMPRISONMENT FOR FAILURE TO PAY FINE OR COSTS OF PROSECUTION IN ITS ENTIRETY. 1<sup>ST</sup> READING.** A motion by Alderman Smith , second by Alderwoman Johnson, Bill No. 4319 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**BILL NO. 4320. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, RESTRICTING NORTHBOUND TRAFFIC ONTO EIGHTH STREET FROM WASHINGTON STREET BETWEEN THE HOURS OF 7:00 A.M. & 8:00 A.M. MONDAY THRU FRIDAY WHEN SCHOOL IS IN SESSION. 1<sup>ST</sup> READING.** A motion by Alderman Smith second by Alderman Wolfin , Bill No. 4320 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**BILL NO. 4321. AN ORDINANCE APPROVING THE PURCHASE OF A 2019 VACTOR RAMJET TRAILER MOUNTED SEWER JETTER FROM COE EQUIPMENT, ROCHESTER, ILLINOIS IN AN AMOUNT NOT TO EXCEED \$58,717.86. 1<sup>ST</sup> READING.** A motion by Alderman Prince, second by Alderman Wolfin , Bill No. 4321 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**OTHER BUSINESS.** None

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**ADJOURNMENT.** With no further business Mayor Hassler adjourned the meeting. 8:07 p.m.

Respectfully submitted by,



Pam Meyer  
City Clerk

**CITY ADMINISTRATOR'S REPORT**  
**BOARD OF ALDERMEN**  
**September 12, 2019**

- Chadwell Lane project is progressing. Manhole has been raised, retaining wall constructed and fill placed.
- Received one bid for foundation repair work: Donze Construction - \$29,346.
- Attended Park Board Meeting. They approved capital expenditures for disk golf pads, bike racks and tree replacement. The Ste. Genevieve Disk Golf Throwers secured a donation of \$4,400 in labor from Wibbenmeyer Concreters, LLC for the pads and the Park Board agreed to pay \$1,700 for material. Gary Roth reported that his crew would begin work on clearing weeds from the walking trail.
- Attended Rental Housing Committee meeting.
- Attended the ribbon cutting for Heavenly Hair at Markey and 10<sup>th</sup>.
- Piva has ordered title work and is performing surveys and tests Armstrong Teasdale has suggested. —
- Discussed plat of 2.1 acres on Progress Parkway with surveyor. This will be handled as a minor subdivision that does not require P&Z action
- Attended FEMA kickoff meeting for damage claims. City will apply separate from Levy District.
- Spoke at Relay of Voice welcome at Main Street Park
- Attended Planning and Zoning meeting regarding SUP for medical marijuana manufacturing facility at 1040 Rozier. The applicant has asked for a December 12 consideration by the BOA. An application is pending with the state for a dispensary at 44 Plaza Dr.
- Attended the MML annual conference. Participated in sessions covering: Fraud Awareness, Cyber Security (insurance), Creating Opportunities for Development, updates on Municipal divisions of the Circuit Court, Public/Private partnerships and Medical Marijuana Overview.



# Community Development

David Bova  
Community Development Administrator  
165 S. Fourth Street  
Ste. Genevieve, MO 63670

Phone: 573-883-5400  
Fax: 573-883-8105  
Email: [dbova@stegenevieve.org](mailto:dbova@stegenevieve.org)

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## September 2019 Staff Report

### Activities for 8/7/19 – 9/10/19

#### *Historic Preservation – Heritage Commission*

- August 19 meeting – 1 COA approved, 3 Administrative approvals & 2 Attestations / Repairs
- Heritage Commission continued discussion of possibly recommending Historic Preservation ordinance to include economic hardship in consideration of granting a Certificate of Appropriateness
- Next meeting, Monday, September 16 if needed

#### *Building Department / Code Enforcement*

- Occupancy Permits / Inspections 29
- Building Permits Issued 8
- Demolition Permits 1
- Sign Permits 0
- Chicken Permits 0
- Special Use Permits 1

#### *Rental Housing Advisory Commission*

- August 29 meeting – commission held a work session with mobile home landlords and tenants to discuss the proposed mobile home ordinance and inspection changes. There were 5 landlords and 1 owner/tenant in attendance.
- Next meeting will be in October.

#### *Planning & Zoning*

- 1 SUP approved for Jason Stackle & Ashley Crowley-Stackle operating a hair salon at 996 Market St.
- 1 SUP recommended for approval by P&Z – public hearing 9/26/19

#### *Board of Adjustment*

- Nothing new to report.

#### *Floodplain Management*

- Continuing to work on action points from 7/29 preparedness meeting.

#### *Property Maintenance Focus (6/25/18 – 9/10/19 Cumulative)*

- Properties Reviewed 208
  - No Issue or Repairs Made 182
  - Repair Plan from Property Owner 26
  - Notice of Violation issued 7
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# Ste. Genevieve Fire Department

Ken Steiger Fire Chief  
165 South 4<sup>th</sup>. Street  
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall  
Phone: 573-883-5321 Fire House  
Fax: 573-883-8081 Fire House  
Email: [sgfd7101@gmail.com](mailto:sgfd7101@gmail.com)  
Cell Phone: 573-883-0615

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## Monthly Operations Report

Date: **August** 2019

### Calls for Assistance:

- SGFD responded to **28** emergency calls in **August**.
- Total Responses for the year 2019 are **166** calls, **up 16** call from last year.

### Staffing:

- SGFD roster is **full**. **We put the fourth new guy on 2 weeks ago**. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if interested(Facebook and web page are working well)

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was on 8/19 on Interior Fire Attack and Search & Rescue**

### Meetings Attended

Ozark Firefighters meeting – **July 22 at Leadington – Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Working on getting a University of Missouri certified class on rope rescue.

### Facility:

- **Bids for painting the interior of the firehouse have been received and approved. Painting started Tuesday**
- **“Rough” estimates for exterior painting of the firehouse for budgetary purposes were received and forwarded to the Mayor before the last budget hearing.**

### Apparatus & Equipment Maintenance:

- Nothing new to report

### Fire Radio

- Nothing new to report:

ISO – Insurance Service Office

- Was here on July 31 for an audit
- **Water department has submitted some additional records**
- I believe everything went well
- Results will probably take 6 months
- **Spoke with the field auditor last week and his report was finished and sent to the home office on Friday. Final report date still unknown.**

Grants

- 1) Assistance to Firefighters Federal Grant has been submitted  
**Per the website we should have a funded or declined message by the end of this month.**  
**Starting to look into the needs for a 2019 grant attempt.**
- 2) **Looking into our needs for the Community Foundation Grants(Holcim). I have been informed this may be the last year these grants will be available. To be determined.**

County Firefighters Assn.:

Nothing to report

Local & State Mutual Aid:

- Nothing to report

Miscellaneous Issues & Events:

**We have been and continue to plan for our 125<sup>th</sup> anniversary as a fire department. The actual founding date is November 4, 1894 but we are going to move the celebration to October 13<sup>th</sup> for a hopefully better weather day. There will be a ceremony with speakers, open house and several demonstrations of our capabilities. The day is planned to start at 11:00 am and run until around 3:00 pm. Everyone in the city and surrounding areas are all invited.**

KnoxBox Program

Approved Box for – THE POINT- Waiting for install  
Ultra Flow – Waiting for the install  
Ste Genevieve Do It Center (2 locations) – Waiting for installs

The program is slowing building strength and has become a real asset to the department.

We continue to improve our website and post our activities on our Facebook page. We encourage everyone to like and follow us on Facebook.





## **Street / Park**

**August/ September**

- **Mow and weed eat**
- **Spray weeds for paving projects**
- **Fixed drinking fountains on Progress Parkway**
- **Cleared mud off Little Rock Road**
- **Patched holes on Little Rock Road**
- **Cut trees on buyout properties**
- **Patched on Save A Lot drive**
- **Pushed up brush site**
- **Put rock on Division Street to brush site**
- **Removed some way finding signs**
- **Did measurements for risers for paving projects**