

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY – JULY 8, 2021**

**CALL TO ORDER.** Mayor Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	Alderman Mike Jokerst
Alderman Susan Johnson	Alderman Bob Donovan
Alderman Jeff Eydmann	Alderman Mike Raney

Absent Alderman Ashley Armbruster	Alderman Joe Prince
Alderman Gary Smith	

**APPROVAL OF AGENDA.** A motion by Alderman Jokerst, second by Alderman Eydmann to approve the agenda as presented. Motion carried 5-0-3 with Alderman Ashley Armbruster, Alderman Gary Smith and Alderman Joe Prince absent.

**PRESENTATION/AWARDS.** At this time Mayor Paul Hassler presented Mr. Don Pritchard a proclamation for his years of service to the Community Television Station.

**PERSONAL APPEARANCE.** None

**CITY ADMINISTRATORS REPORT.** (See Attached Report)

**STAFF REPORTS.**

Kenny Steiger – Fire Chief (See Attached Report)  
David Bova – Community Development Administrator (See Attached Report)  
Gary Roth – Field Operations Supervisor (See Attached Report)

**COMMITTEE REPORTS.** None.

**PUBLIC COMMENTS.** None.

**CONSENT AGENDA.**

Approval of the Minutes of the June 24, 2021 Board of Aldermen Regular Meeting  
Approval of the Minutes of the June 24, 2021 Board of Aldermen Work Session  
RESOLUTION 2021-50. A RESOLUTION APPOINTING MARK BUCHHEIT TO THE STE. GENEVIEVE HERITAGE COMMISSION.

Motion by Alderman Jokerst, second by Alderman Donovan to approve the Agenda as presented. Motion carried 5-0-3 with Alderman Ashley Armbruster, Alderman Gary Smith and Alderman Joe Prince absent.

**PUBLIC HEARING.**

The Mayor and Board of Aldermen of the City of Ste. Genevieve, Missouri will hold a public hearing to consider the Rezoning of Lot 1-B, Subdivision of Lot 1 of the re-plat of Highway 32 Industrial Park from an "I-1" Light Industrial District to a "C-1" General Commercial District. Mayor Hassler opened the public hearing at 6:10 p.m. With no further questions the public hearing was closed at 6:11 p.m.

The Mayor and Board of Aldermen of the City of Ste. Genevieve, Missouri will hold a public hearing to consider a request from Dwayne Doza for a Special Use Permit to allow expansion of an existing special use permit at 590 Ste. Genevieve Drive. The expansion is to allow the auto body shop and paint booth use to expand into a newly constructed building on the same property. The property is currently located in a C-1 General Commercial District. Mayor Hassler opened the public hearing at 6:11 p.m. Community Development Administrator Dave Bova explained that Mr. Doza is requesting a Special Use Permit to allow the expansion of his current Special Use Permit to allow another building on the property. With no further questions the public hearing was closed at 6:12 p.m.

The Mayor and the Board of Aldermen of the City of Ste. Genevieve, Missouri will hold a public hearing to consider a request from Jason & Ashley Stackle for a Special use Permit to operate a guest lodging room at 974 Market Street in an R-2 General Residential District. Mayor Hassler opened the public hearing at 6:12 p.m. Community Development Administrator Dave Bova explained that Mr. & Mrs. Stackle are requesting a Special Use Permit to allow a guest lodging room at 974 Market Street. With no further questions the public hearing was closed at 6:13 p.m.

**OLD BUSINESS.** None.

**NEW BUSINESS.**

**BILL NO. 4438. AN ORDINANCE ACCEPTING AND APPROVING THE SUBDIVISION PLAT OF THE SUBDIVISION OF LOT 1 OF THE RE-PLAT OF HIGHWAY 32 INDUSTRIAL PARK. (NORTH SIDE OF PROGRESS PARKWAY) 1<sup>ST</sup> & 2<sup>ND</sup> READING.** A motion by Alderman Donovan, second by Alderman Eydmann, Bill No. 4438 was placed on its first reading, read by title only, considered and passed by a 5-0-3 vote of the Board of Alderman with Alderman Smith, Alderman Prince and Alderwoman Armbruster absent. A motion was made by Alderwoman Johnson, second by Alderman Jokerst to proceed with the second and final reading of Bill No. 4438. Motion carried with a 5-0-3 vote of the Board of Alderman with Alderman Smith, Alderman Prince and Alderwoman Armbruster absent. A motion by Alderman Jokerst, second by Alderman Donovan, Bill No. 4438 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Jeff Eydmann, Alderman Bob Donovan, Alderman Mike Raney. Nays: None. Absent: Alderman Gary Smith, Alderman Joe Prince and Alderwoman Ashley Armbruster. Motion carried 5-0-3. Thereupon Bill No. 4438 was declared Ordinance No. 4358 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4439. AN ORDINANCE ACCEPTING AND APPROVING THE SUBDIVISION PLAT OF THE SUBDIVISION OF LOT B OF THE SUBDIVISION OF LOT 2 OF THE RE-PLAT OF HIGHWAY 32 INDUSTRIAL PARK. (SOUTH SIDE OF PROGRESS PARKWAY) 1<sup>ST</sup> & 2<sup>ND</sup> READING.** A motion by Alderman Eydmann, second by Alderman Donovan, Bill No. 4439 was placed on its first reading, read by title only, considered and passed by a 5-0-3 vote of the Board of Alderman with Alderman Smith, Alderman Prince and Alderwoman Armbruster absent. A motion was made by Alderwoman Johnson, second by Alderman Donovan to proceed with the second and final reading of Bill No. 4439. Motion carried with a 5-0-3 vote of the Board of Alderman with Alderman Smith, Alderman Prince and Alderwoman Armbruster absent. A motion by Alderman Jokerst, second by Alderwoman Johnson, Bill No. 4439 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Jeff Eydmann, Alderman Bob Donovan and Alderman Mike Raney. Nays: None.

Absent: Alderman Gary Smith, Alderman Joe Prince and Alderwoman Ashley Armbruster. Motion carried 5-0-3. Thereupon Bill No. 4439 was declared Ordinance No. 4359 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4440. AN ORDINANCE APPROVING A ZONE CHANGE FROM AN I-1 LIGHT INDUSTRIAL ZONING DISTRICT TO A C-1 GENERAL COMMERCIAL ZONING DISTRICT FOR LOT 1-B, SUBDIVISION OF LOT 1 OF THE "RE-PLAT OF HIGHWAY 32 INDUSTRIAL PARK." 1<sup>st</sup> & 2<sup>nd</sup> READING.** A motion by Alderman Donovan, second by Alderman Eydmann, Bill No. 4440 was placed on its first reading, read by title only, considered and passed by a 5-0-3 vote of the Board of Alderman with Alderman Smith, Alderman Prince and Alderwoman Armbruster absent. A motion was made by Alderwoman Johnson, second by Alderman Eydmann to proceed with the second and final reading of Bill No. 4440. Motion carried with a 5-0-3 vote of the Board of Alderman with Alderman Smith, Alderman Prince and Alderwoman Armbruster absent. A motion by Alderman Eydmann, second by Alderwoman Johnson, Bill No. 4440 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Jeff Eydmann, Alderman Bob Donovan, Alderman Mike Raney and . Nays: None. Absent: Alderman Gary Smith, Alderman Joe Prince and Alderwoman Ashley Armbruster. Motion carried 5-0-3. Thereupon Bill No. 4440 was declared Ordinance No. 4360 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4441. AN ORDINANCE OF THE BOARD OF ALDERMEN APPROVING A SPECIAL USE PERMIT FOR DWAYNE DOZA OF DWAYNE DOZA AUTO BODY & AUTO SALES TO ALLOW EXPANSION OF AN EXISTING SPECIAL USE PERMIT ALLOWING THE ADDITION OF A NEW BUILDING ON THE PROPERTY LOCATED AT 590 STE. GENEVIEVE DRIVE. 1<sup>st</sup> READING.** A motion by Alderman Donovan, second by Alderman Eydmann, Bill No. 4441 was placed on its first reading, read by title only, considered and passed by a 5-0-3 vote of the Board of Alderman with Alderman Smith, Alderman Prince and Alderwoman Armbruster absent.

**BILL NO. 4442. AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR JASON & ASHLEY STACKLE THAT WILL ALLOW GUEST LODGING AT 974 MARKET STREET. 1<sup>st</sup> & 2<sup>nd</sup> READING.** A motion by Alderwoman Johnson, second by Alderman Donovan, Bill No. 4442 was placed on its first reading, read by title only, considered and passed by a 5-0-3 vote of the Board of Alderman with Alderman Smith, Alderman Prince and Alderwoman Armbruster absent. A motion was made by Alderwoman Johnson, second by Alderman Eydmann to proceed with the second and final reading of Bill No. 4442. Motion carried with a 5-0-3 vote of the Board of Alderman with Alderman Smith, Alderman Prince and Alderwoman Armbruster absent. A motion by Alderman Donovan, second by Alderwoman Johnson, Bill No. 4442 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Jeff Eydmann, Alderman Bob Donovan, Alderman Mike Raney and . Nays: None. Absent: Alderman Gary Smith, Alderman Joe Prince and Alderwoman Ashley Armbruster. Motion carried 5-0-3. Thereupon Bill No. 4442 was declared Ordinance No. 4361 signed by the Mayor and attested by the City Clerk.

**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**ADJOURNMENT.** With no further business Mayor Hassler adjourned the meeting at 6:18 p.m.

Respectfully submitted by,

  
Pam Meyer  
City Clerk

## CITY ADMINISTRATOR REPORT

July 8, 2021 UPDATE 1

1. Please hand in your questionnaires this week so I can compile your requests and goals for the 2021-22 (FY2022) budget year and work to include in a preliminary budget at the end of July.
2. We will start line item reviews with department heads next Tuesday. We will look for any efficiencies and streamlining that we can. We were able to accomplish streamlining last year with our internal budget processing and with our upgrades to the water billing system.
3. Donze Construction is starting the Phase I remodel Wednesday. Most of that will entail removing walls and flooring before starting on items in the basement.
4. The N. 4<sup>th</sup> St. water main replacement project is scheduled to start Monday, July 12 after the county fair. They have until the end of August to complete the project.
5. There is discussion to engage public input about improving the city sidewalk/trail system with the National Park Service Rivers Trails & Conservation Assistance (RTCA) planners. Once we finalize how and where that will take place we will get that engagement information out to the public.
6. Missouri is among 12 states that have not asked for ARPA funds distribution. The state says they are still reviewing forms and that they don't anticipate starting the program soon.
7. The Water/Sewer Contract Operator committee will be meeting one more time with Alliance before bringing a proposal to the board for a work session review and discussion.
8. The sales tax report arrived today and revenue is down from 2019 and 2020 for the June distribution but we are ahead for the year by about 2%. The Use Tax is about 19% less than last year and 1% less than 2019.

# Ste. Genevieve Fire Department

Ken Steiger Fire Chief  
165 South 4<sup>th</sup>. Street  
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall  
Phone: 573-883-5321 Fire House  
Fax: 573-883-8081 Fire House  
Email: [sgfd7101@gmail.com](mailto:sgfd7101@gmail.com)  
Cell Phone: 573-883-0615

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## Monthly Operations Report

Date: **June, 2021**

Calls for Assistance:

- SGFD responded to **16** emergency calls in **June**
- Total so far this year **93** calls, **up 1** call from last year

Staffing:

- SGFD roster is down 6. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if interested

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training June 21st was Pump operations and hose advancement**

Meetings Attended

SGFD Officer's meeting – **June 14th**

Ozark Firefighters meetings – **Not Attended - working**

Bi County Chiefs Meeting – **At 911 building - Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- **Continuing to purchase the equipment with the grant money**

Facility: LED Lighting

- Project completed. **Started close out paper work.**
- **Painting Fire house**  
**Painter hired. Had pre bid meeting with blasting contractors July 2<sup>nd</sup>. Blasting bids due in by June 9<sup>th</sup>.**

Apparatus & Equipment Maintenance:

- Bids have been reviewed requesting to purchase from the MODOT State Contract for 1 ton pickup. Ordered
- Have a request to approve purchase of 4 sets of turnout gear thru the NPP.gov buying contract. Ordered

Fire Radio

Our base station radio went out at the fire house. Currently exploring options repair or replace. Received notification of successful grant application, new base will be purchased soon. **Installed Monday June 11th**

## Grants

Community Foundation Grant deadline was February 5 this year. This is a “no matching fund grant”.

We applied as the Ste Genevieve Fire Department for a new base 2 way radio and emergency lighting for the new brush truck Purchasing has begun

We applied as the Ste Genevieve County Technical Rescue Team for 2 ice rescue suits and 2-1 hour scba/confined space air supply bottles **Purchasing has begun**

- Found a Ozark Foundation grant for Covid relief and submitted an application for \$6,500 in equipment. Grant application was due April 1<sup>st</sup>. There is no matching money required. Application said will know if funded in 30 days. **Received \$2,000, waiting for the check to spend the money.**
- Have heard that a Homeland security grant may be coming available this week. This is a no matching money grant. I will attempt to write this grant and replace our aging radios that are in the 10 year plan for replacement. **Grant submitted for all new mobile radios. Grant request amount was \$58,000.00. No news yet.**

## County Firefighters Assn.:

Nothing to report

## Local & State Mutual Aid:

- Nothing new to report

## Misc.

- **Participated “Spring for Downs Syndrome” benefit.**

## KnoxBox Program

Boxes Approved, shipped and Waiting for installs

- Ste. Genevieve Do It Center (2 locations)
- Angstrom MFG. for old Grandpas Building
- Mid State Wood Products for Trautman Building
- L & H Rental Properties for Old Biltbest Offices

Installed

- **Windcrest Apts – Completed**
- **Callahan Realty for 748 Center Drive - Complete**

We now have **38** installed boxes in the city and **5** waiting to be installed.



## **Community Development July 2021 Staff Report Activities for 6/5/21 – 7/2/21**

### ***Historic Preservation – Heritage Commission***

- Meeting – June 22<sup>nd</sup>; next tentative meeting – Mon, July 26<sup>th</sup>
- Approved 4 COAs; 2 COAs & 3 Attestations approved administratively

### ***Building Department / Code Enforcement***

- Occupancy Permits / Inspections 47
- Building Permits Issued 15
- Demolition Permits 0
- Sign Permits 1
- Chicken Permits 0
- Special Use Permits 0
- Old plans organized – awaiting cabinet construction
- Continuing process to transition to 2018 (possibly 2021) ICC codes

### ***Rental Housing Advisory Commission***

- Nothing new to report – next tentative meeting July

### ***Planning & Zoning***

- Meeting – July 1<sup>st</sup>; next tentative meeting – Thu, Aug. 5<sup>th</sup>
- Approved recommendation of 2 Subdivisions, 1 Re-zoning & 2 Special Use Permits

### ***Board of Adjustment***

- Nothing new to report

### ***Floodplain Management***

- Nothing new to report

### ***Property Maintenance***

- 2018 Focus Properties Remaining 6
- Nuisance Property Issues 4
- Vegetation Nuisance Issues 0
- Building Code Violation Issues 3

### ***Training***

- Planning & Zoning UMSL Chancellor's Certificate – completed 12/9/20

- Missouri Humanities Council Webinar – attended 1/21 & 1/28/21
- Preservation Advocacy & 117<sup>th</sup> Congress Webinar – attended 1/28/21
- ICC Residential Building Code Webinar Series – 7 weeks completed
- ICC Deck Safety Codes & ICC Off-Site Construction – Gene completed
- SHPO HPF Grant Application Workshop – completed
- ICC Introduction to Off-Site Construction – Gene completed
- Social Media & The First Amendment Webinar - completed





## **STREET & PARK**

### **JUNE/JULY 2021**

- Did some sweeping
- Patched potholes
- Mow and weed eat
- Finished moving file cabinets to the basement and moving furniture to the police garage
- Installed new ends for the tube at the dog park
- Weed eated the ditch from Center Drive to Ste. Genevieve Dr. by Subway
- Cut up and removed brush from a tree on a buyout property
- Painted the gazebo at Main and Market
- Cut up part of a tree in the park
- Put up some signs
- Patched Pointe Basse and Parkwood