

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY – JUNE 25, 2020**

**CALL TO ORDER.** Mayor Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Gary Smith	Alderwoman Susan Johnson
Alderman Bob Donovan	Alderman Mike Jokerst
Alderman Jeff Eydmann	Alderman Mike Raney
Alderwoman Ashley Armbruster	Alderman Joe Prince

**APPROVAL OF AGENDA.** A motion by Alderman Smith, second by Alderman Eydmann to approve the agenda as presented. Motion carried 8-0 .

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.** None.

**CITY ADMINISTRATORS REPORT.** (See Attached Report)

**STAFF REPORTS.**

Eric Bennett – Police Chief (See Attached Report)

Steve Wilson – Alliance Water Resources Local Manager (See Attached Report)

**COMMITTEE REPORTS.**

Alderwoman Johnson briefed the Board on the recent Tourism Tax Commission meeting and Alderwoman Armbruster reported on the Park Board meeting held on June 23<sup>rd</sup>.

**PUBLIC COMMENTS.** None.

## CONSENT AGENDA.

- Minutes – Board of Aldermen – Regular Meeting – June 11, 2020
- Minutes – Board of Aldermen – Work Session – June 11, 2020
- Treasurer-s Report – May 2020
- **Resolution 2020-28.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE AND ENTER INTO AN INSURANCE CONTRACT BROKERED THROUGH LAKENAN INSURANCE AGENCY WITH U.S. SPECIALTY INSURANCE COMPANY A SUBSIDIARY OF THE TOKIO MARINE, HCC TO PROVIDE PROPERTY AND CASUALTY INSURANCE.

A motion by Alderman Jokerst, second by Alderman Donovan to approve the consent agenda. Motion carried 8-0.

## OLD BUSINESS.

**BILL NO. 4366. AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN RIGHT- OF-WAY EASEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND CITIZENS ELECTRIC CORPORATION. 2<sup>nd</sup> READING.** A motion by Alderman Donovan, second by Alderman Prince, Bill No. 4366 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Jeff Eydmann, Alderman Joe Prince, Alderman Bob Donovan, Alderman Mike Raney, Alderman Gary Smith and Alderwoman Ashley Armbruster. Nays: None Motion carried 8-0. Thereupon Bill No. 4366 was declared Ordinance No. 4289 signed by the Mayor and attested by the City Clerk.

## NEW BUSINESS.

**BILL NO. 4368. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROPOSAL FOR PROFESSIONAL DESIGN SERVICES WITH COCHRAN ENGINEERING FOR WASHINGTON STREET RETAINING WALL PROJECT. 1<sup>st</sup> & 2<sup>nd</sup> READING.** A motion by Alderwoman Jokerst, second by Alderman Smith, Bill No. 4368 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Aldermen. A motion by Alderwoman Johnson, second by Alderman Prince to proceed with the second and final reading of Bill No. 4368. Motion carried 8-0. A motion by Alderman Smith, second by Alderman Prince, Bill No. 4368 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Jeff Eydmann, Alderman Joe Prince, Alderman Bob Donovan, Alderman Mike Raney, Alderman Gary Smith and Alderwoman Ashley Armbruster. Nays: None Motion carried 8-0. Thereupon Bill No. 4368 was declared Ordinance No. 4290 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4369. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING SCHEDULE III PARKING RESTRICTIONS TABLE III – E “HANDICAPPED PARKING” . 1<sup>ST</sup> READING.** A motion by Alderwoman Johnson, second by Alderman Donovan, Bill No. 4369 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Aldermen.

**BILL NO. 4370. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE CODE OF ORDINANCES AMENDING CHAPTER 600 ALCOHOLIC BEVERAGES OF THE STE. GENEVIEVE CODE OF ORDINANCES AS SET FORTH BELOW. 1<sup>st</sup> READING.** A motion by Alderman Smith, second by Alderman Eydmann, Bill No. 4370 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**BILL NO. 4371. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS. 1<sup>st</sup> READING.** A motion by Alderman Prince, second by Alderman Smith, Bill No. 4371 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Aldermen.

**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**ADJOURNMENT.** With no further business Mayor Hassler adjourned the meeting. 6:15 p.m.

Respectfully submitted by,

  
Pam Meyer  
City Clerk

## **CITY ADMINISTRATOR REPORT**

June 25, 2020

1. One of the issues the board has asked about is basing raises on merit and linking them to performance reviews. Supervisors have been applying that concept in the past and we discussed at our last department head meeting that the board is insistent on that concept in the next budget year. We are drafting job descriptions that will be used to assist in drafting goals to be part of the performance review process and adopting educational milestones that will be used to measure success.
2. We have completed the internal budget review process and will finalize our revenue estimates and end of the fiscal year 2020 estimates to start looking at the Big Picture overall budget for FY2021. It has been a learning process for me gaining understanding of the various department revenue sources and expenditure wants/needs. I'll be bringing this information to you at the beginning of August and then have our budget work session on August 20.
3. The City Hall Remodel Committee will be meeting with Steve Bacon in a couple of weeks to finalize some ideas, discuss a remodel schedule, and make sure the committee is on board with the scope of work.
4. The SEMO Solid Waste District will meet Tuesday to determine projects to sponsor for the next fiscal year. Three projects in Ste. Genevieve County have submitted for funding including Holcim for the Household Hazardous Waste program and the Ste. Genevieve Recycling Center for some building renovation.
5. City Hall will be closed Friday, July 3, 2020 for the 4<sup>th</sup> of July holiday.



# Ste. Genevieve Police Department



## Monthly Operations Report

Date: June, 2020

### Calls for Service:

\*SGPD responded to 454 calls for service in May, 2020.

Incident Type	Count
INTOXICATED PERSON	1
ESCORT	10
ALARM BURGLARY	9
PERSON CHECK	3
TRAFFIC STOP	130
ABANDON OR OPEN 911 CALL	10
ANIMAL CALL	6
ASSIST FOR POLICE	1
BURGLARY	3
C AND I DRIVER	5
CHILD CUSTODY	1
CHECK WELL BEING	16
ASSIST DFS	1
DISTURBANCE	9
DOMESTIC DISTURBANCE	5
DUMPSTER FIRE	1
EXTRA PATROL	30
FALLS	2
FIGHT	1
FRAUD	1
FUGITIVE ARREST	2
HARASSMENT	2
INFORMATION ONLY	1
INVESTIGATION POLICE	19
MISCELLANEOUS	70
MISSING ADULT	1
MOTORIST ASSIST	2
MVA INJURY	1
MVA NON INJURY	7
MVA UNKNOWN INJURY	2
OPEN DOOR	1
PEACE DISTURBANCE	7
POWER LINES	1
PREGNANCY/CHILDBIRTH/MISCARRIAGE	1
PROPERTY DAMAGE	2
PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	5
ROAD HAZARD	4
RESCUE CALL	1
CONVULSIONS/SEIZURES	2
SHOTS FIRED	2
SUSPICIOUS PACKAGE ITEM	2
SUSPICIOUS PERSON VEHICLE	45
THEFT	14
THREATS	1
TRESPASSING	8
TRY TO CONTACT	1
UNCONSCIOUS	4
UTILITY CREW	1
<b>Total:</b>	<b>454</b>

**Staffing:**

\*We are fully staffed.

**Training:**

\*We just finished firearms qualifications and TASER recertification.

**Meetings attended:**

\*I attended 2 meetings in May.

**Facility:**

\*Still outdated and potentially dangerous.

\*Have a committee meeting on July 7, at 2:30 p.m. to discuss revisions to the remodel plans.

**Equipment/Maintenance:**

\*Nothing to report.

**Police Radio:**

\*Nothing to report.

**Grants:**

\*Nothing to Report.

**Miscellaneous:**

\*We have 2 events scheduled for Sunday, June 28. There is a Black Lives Matter demonstration scheduled for Sunday afternoon at the Right-of-Way at US 61 and Highway 32. There is also a Freedom parade scheduled Sunday at 2:00 p.m., taking the County Fair parade route. We will have extra staff on that day to assist with both events.



## **OUR MISSION**

*We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.*

**Alliance Water Resources, Inc.**

**206 S. Keene St.  
Columbia, MO  
65201**

**(573)-874-8080**

## **OPERATIONS REPORT – Ste. Genevieve**

**May 2020**

### **Water Treatment Plant**

- We found issues in the MCC due to corrosion. Due to the corrosive environment problems are becoming more frequent and costly. We are in the early stages of preparing for an MMC replacement in the future.
- Staff installed the new air compressor for the unloading station for the lime used in the water treatment process.
- The water line and valve were replaced feeding the lime building, located at the water plant.
- Staff worked on the ClariCone due to a leaking valve that was causing a short circuit in the treatment process.
- Transfer pump motor #3 was taken out of service and stored at a different location to preserve the motor while not in use.

### **Wastewater Treatment**

- Metro Ag removed over 760,000 gallons of Bio Solids and land applied. All samples and lab results were collected and submitted.
- New Dissolved Oxygen probe was ordered for the lab analysis of the waste waters.
- Equalization tank at the WWTP was drained and cleaned for inspection.
- Met with vendors concerning an aeration system for the million gallon tank.
- Routine maintenance and inspections were performed as scheduled.



**OPERATIONS REPORT – Ste. Genevieve**

**WASTEWATER PLANT EFFLUENT QUALITY**

	<u>BOD Mg/l</u>	<u>TSS mg/l</u>	<u>pH</u>	<u>E. coli forming Colonies/100 ml</u>
Monthly Average	2.8	1.3	7.4	10
Peak Day	4.4	1.7	7.9	39
Percent Removal	96.1%	98.8%		

**NPDES EFFLUENT LIMITATIONS**

	<u>BOD Mg/l</u>	<u>TSS mg/l</u>	<u>pH</u>	<u>E coli forming Colonies/100 ml</u>
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

**AMMONIA MONTHLY LEVELS**

	<u>Ammonia as Nitrogen</u>
Daily Maximum	1.39
Monthly Average	.71

**AMMONIA LIMITATIONS**

	<u>(April 1<sup>st</sup>- Sept 30<sup>th</sup>) Ammonia as Nitrogen</u>	<u>(Oct 1<sup>st</sup>-March 31<sup>st</sup>) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

**PLANT HYDRAULIC AND ORGANIC LOADING**

Daily Maximum flow 1.642MG- May 18<sup>th</sup>, 2020  
 Daily Maximum loading 692lbs. – May 8<sup>th</sup>, 2020





## OPERATIONS REPORT – Ste. Genevieve

### Collection/Distribution

#### Collections

- Staff removed excessive grease from the Progress Parkway lift station
- The force main leaving the Community Center Lift station collapsed and had to be excavated and repaired.
- Staff performed routine jetting throughout the system nearly 6400 feet of Rozier Subdivision.
- Investigation continues for the grease issues in the Progress Parkway area.
- The root cutting head for the jetter became inoperable a replacement had to be ordered.
- A sewer connection inspection at Cabral Collision was completed and passed.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

#### Distribution

- The interconnect project between City and County water has begun. We completed a temporary connection to use during construction of the permanent interconnect vault and lines.
- A water leak at Woods Funeral was cause for installation of a new valve on their service.
- Capped off 8" waterline in the maintenance building.
- Staff repaired all excavation site from previous digs.
- Staff is preparing for the replacement of a 12 " pipe located inside the Pointe Base Booster Station.

#### Customer Service

- Staff performed 62 line locates
- Staff performed 20 work orders
- Disconnects have been placed on hold due to COVID-19.
- There were 4.5 loads of lime purchased



## OPERATIONS REPORT – Ste. Genevieve

### Project Updates

- Cochran Engineering is nearing the completion of the design work for the 2020 waterline project.
- Interconnect project has begun.

### Safety

- Staff was trained on Electrical Safety.
- COVID-19 Training and Briefing

### Regulatory

- All testing and reports were submitted on time.

### Training

- Staff completed training on the new pipe and cable locator provided by Vivax/MetroTech.

### Concerns for the Month

- COVID-19

### Positive for the Month

- There are no employees with the virus.
- Water Line Project moving forward.