

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY -MAY 9, 2019  
6:00 p.m.**

**CALL TO ORDER.** Mayor Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Susan Johnson	Alderman Mike Jokerst
Alderman Bob Donovan	Alderman Jimmie Jones
Alderman Mike Raney	Alderman Gary Smith
Alderman Bryant Wolfen	

Absent: Alderman Joe Prince

**APPROVAL OF AGENDA.** Motion by Alderman Jokerst, second by Alderman Jones to approve the agenda as presented. Motion carried 7-0-1 with Alderman Prince absent.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.** None.

**CITY ADMINISTRATORS REPORT.** (See Attached)

**ELECTION OF PRESIDENT OF BOARD.** At this time a motion by Alderman Wolfen, second by Alderman Jokerst to nominate Alderman Prince for President of the Board. With no further nominations, all were in favor of Alderman Prince being the President of the Board for the next year. Motion carried 7-0-1 with Alderman Prince absent.

**STAFF REPORTS.**

Dave Bova - Community Development Administrator (See Attached)

Kenny Steiger - Fire Chief (See Attached)

Gary Roth - Field Operations Supervisor (See Attached)

**COMMITTEE REPORTS.** None.

**PUBLIC COMMENTS.** Karen Stuppy, 410 Sycamore Street addressed the Mayor and Board of Aldermen concerning her frustration with the passing of Proposition P. She stated that the Board should have come up with ways of cutting the budget and they should not have placed it before the voters to decide.

**CONSENT AGENDA.**

1. Minutes - Board of Aldermen- Special Meeting - April 25, 2019
2. Minutes - Board of Aldermen - Regular Meeting - April 25, 2019
3. Minutes - Board of Aldermen - Closed Session - April 25, 2019
4. Minutes - Special Meeting - Closed Session - May 2, 2019
5. Approval of a Liquor License for KRJ Point, LLC. DBA: The Point
6. Approval of a temporary liquor license for Lion's Club for Jour De Fete, 2019.

A motion by Alderman Jokerst, second by Alderman Johnson to approve the consent agenda as presented. Motion carried 7-0-1 with Alderman Prince absent.

**OLD BUSINESS.**

**BILL NO. 4279. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING SCHEDULE III PARKING RESTRICTIONS TABLE III - E "HANDICAPPED PARKING" . 2<sup>nd</sup> READING.** A motion by Alderwoman Johnson, second by Alderman Jones, Bill No. 4279 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderwoman Susie Johnson, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Bob Donovan, Alderman Bryant Wolfen and Alderman Gary Smith. Nays: None Absent: Alderman Joe Prince. Motion carried 7-0-1 . Thereupon Bill No. 4279 was declared Ordinance No. 4210 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4280. AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF STE. GENEVIEVE TO ENTER INTO A PARTICIPATION AGREEMENT FOR THE MISSOURI CHAMBER FEDERATION BENEFIT PLAN TRUST. 2<sup>nd</sup> READING.** A motion by Alderman Jokerst, second by Alderman Jones, Bill No. 4280 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderwoman Susie Johnson, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Bob Donovan, Alderman Bryant Wolfen and Alderman Gary Smith. Nays: None Absent: Alderman Joe Prince. Motion carried 7-0-1 . Thereupon Bill No. 4280 was declared Ordinance No. 4211 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4281. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE CODE OF ORDINANCES CHAPTER 405: ZONING REGULATIONS; ARTICLE II: DEFINITIONS, SECTION 405.020 ARTICLE III: DISTRICTS AND DISTRICT REGULATIONS, SECTION 405.080 "C-1" GENERAL COMMERCIAL DISTRICT REGULATIONS; SECTION 405.130 "I-2" HEAVY INDUSTRIAL DISTRICT REGULATIONS AND ARTICLE V: SUPPLEMENTARY AND SPECIAL USES AND REGULATIONS AS SET FORTH BELOW. 2<sup>nd</sup> READING.** A motion by Alderman Jones, second by Alderman Smith, Bill No. 4281 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderwoman Susie Johnson, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Bob Donovan, and Alderman Gary Smith. Nays: Alderman Bryant Wolfen Absent: Alderman Joe Prince. Motion carried 6-1-1 . Thereupon Bill No. 4281 was declared Ordinance No. 4212 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4282. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION MUNICIPAL AGREEMENT FOR SIGNING & INSTALLATION (PURPLE HEART SIGNS). 2<sup>nd</sup> READING.** A motion by Alderman Smith, second by Alderwoman Johnson, Bill No. 4282 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderwoman Susie Johnson, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Bob Donovan, Alderman Bryant Wolfen and Alderman Gary Smith. Nays: None Absent: Alderman Joe Prince. Motion carried 7-0-1 . Thereupon Bill No. 4282 was declared Ordinance No. 4213 signed by the Mayor and attested by the City Clerk.

**NEW BUSINESS.**

**BILL NO. 4283. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE CODE OF ORDINANCES CHAPTER 205: ANIMALS; ARTICLE III CHICKENS; SECTION 205.200 KEEPING OF CHICKENS - ALLOWED ON ALL DETACHED SINGLE FAMILY LOTS AS SET FORTH BELOW. 1<sup>ST</sup> READING.** A motion by Alderman Smith, second by Alderman Wolfin, Bill No. 4283 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Alderman with Alderman Prince absent.

**BILL NO. 4284. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE CODE OF ORDINANCES CHAPTER 405: ZONING REGULATIONS; ARTICLE II: DEFINITIONS, SECTION 405.020 AND ARTICLE V: SUPPLEMENTARY AND SPECIAL USES AND REGULATIONS AS SET FORTH BELOW. 1<sup>ST</sup> READING.** A motion by Alderman Jokerst, second by Alderman Smith, Bill No. 4284 was placed on its first reading, read by title only, considered and passed by a 5-2-1 vote of the Board of Alderman with Alderman Jones & Alderman Wolfin voting No and Alderman Smith absent.

**BILL NO. 4285. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE POLICE DEPARTMENT AND V-ACADEMY, A DIVISION OF SAVANT LEARNING SYSTEMS, INC FOR ON-LINE POLICE TRAINING IN AN AMOUNT NOT TO EXCEED \$960.00. 1<sup>ST</sup> READING.** A motion by Alderman Jokerst, second by Alderman Jones, Bill No. 4285 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Alderman with Alderman Smith absent.

**OTHER BUSINESS.**


**APPROVAL OF THE FOLLOWING ANNUAL LIQUOR LICENSES DUE JULY 1, 2019:** El San Felipe Mexican Grill, The Anvil Saloon, Old Brick Restaurant, Café Genevieve, The Orris/Sirros, Show Me Shop, The Point, Lewsi Winery, Ste. Gen. Winery, Downtown Sandbar, Country Mart, Save-A-Lot, Oberle Meats, Casey's General Store, Rhodes 101 Stops, C-Barn, Week's Diner, Buddy's Place, Ste. Genevieve Parish, Audubon's Grill & Bar, Dollar General, and Chaumette, Inc. A motion by Alderman Smith, second by Alderman Jokerst to approve the annual liquor licenses as presented. Motion carried 7-0-1 with Alderman Prince absent.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**EXECUTIVE/CLOSED SESSION.** A motion by Alderman Smith, second by Alderman Jones to enter Executive Session to discuss real estate acquisition matters as authorized by Section 610.021(2), RSMO. Motion carried 7-0-1 with the following roll call vote: Ayes: Alderman Mike Jokerst, Alderwoman Susie Johnson, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Bob Donovan, Alderman Bryant Wolfin and Alderman Gary Smith. Nays: None Absent: Alderman Joe Prince. 7:03 p.m.

**ADJOURNMENT.** Mayor Hassler adjourned the meeting at 7:15 p.m.

Respectfully submitted by,

  
Pam Meyer  
City Clerk

## **CITY ADMINISTRATOR'S REPORT**

### **BOARD OF ALDERMEN**

**May 9, 2019**

- Attended Environmental Quality Committee meeting
  - Attended Community Television Board meeting. Discussed camera issues
  - Communicated with Piva Group regarding lease revisions
  - Attended Chamber of Commerce meeting regarding health insurance
  - Met with Levy District and Emergency Management for conference call regarding level and rain predictions
  - Communicated with the USACOE your decision to not sign off on the General Reevaluation Report. No response.
  - Getting final easements for Chadwell Lane. Plans and specs are complete and we will advertise for bids.
  - Attended Rental House Commission meeting.
  - Progress Parkway water tower is complete. Alliance will be making the final connections. The water tower should be in service next week.
  - Developed Priority Based Budget outline
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## Community Development

David Bova  
Community Development Administrator  
165 S. Fourth Street  
Ste. Genevieve, MO 63670

Phone: 573-883-5400  
Fax: 573-883-8105  
Email: [dbova@stegenevieve.org](mailto:dbova@stegenevieve.org)

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## May 2019 Staff Report

### Activities for 4/11/19 – 5/7/19

#### *Historic Preservation – Heritage Commission*

- Meeting Monday, April 15 – 2 Commission approvals & 1 Administrative approval
- Next meeting, Monday, May 20

#### *Building Department / Code Enforcement*

- Occupancy Permits / Inspections 28
- Building Permits Issued 7
- Demolition Permits 1
- Sign Permits 0
- Chicken Permits 0
- Special Use Permits 0

#### *Rental Housing Advisory Commission*

- First meeting May 6 – discussion of rental properties & mobile home related ordinance
- Occupancy inspections process improvement since initial discussion
- Rental registration now at 100% of known rental property

#### *Planning & Zoning*

- Special meeting April 18 – recommended MMJ Zoning Ordinance
- No regular meeting in May
- 12 of 12 SUPs reviewed & all passed review

#### *Board of Adjustment*

- Nothing new to report.

#### *Floodplain Management*

- CAC Visit from SEMA on 4/25 – informal audit – all documents & procedures in place and accurate

#### *Property Maintenance Focus (6/25 – 5/7 Cumulative)*

- Properties Reviewed 208
  - No Issue or Repairs Made 173
  - Repair Plan from Property Owner 35
  - Notice of Violation issued 3
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# Ste. Genevieve Fire Department

Ken Steiger Fire Chief  
165 South 4<sup>th</sup>. Street  
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall  
Phone: 573-883-5321 Fire House  
Fax: 573-883-8081 Fire House  
Email: [sgfd7101@gmail.com](mailto:sgfd7101@gmail.com)  
Cell Phone: 573-883-0615

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## Monthly Operations Report

Date: **April 2019**

### Calls for Assistance:

- SGFD responded to **14** emergency calls in **March**.
- Total Responses for the year 2019 are **63** calls, **down 4** call from last year.

### Staffing:

- SGFD roster is **no longer full**. **We had 1 retire last month and 1 leave for another job this month**. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if interested(Facebook and web page are working well)

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was on 4/15 on Ladder Truck Setup and Operations**
- **4 Members attended the annual FDIC fire convention in Indianapolis IN. We are able to see and discuss the new technologies involved in the fire service and meet with vendors to discuss issues we may have with our equipment. One of our guys signed up for an equipment attendance prize and won a \$1,400 thermal imager camera.**

### Meetings Attended

Ozark Firefighters meeting – **March 25 at Bonne Terre – Attended**  
Ste Gen County Fire Chiefs meeting – **April 9<sup>th</sup> at St Mary FD Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Working on getting a University of Missouri certified class on rope rescue.

### Facility:

- Nothing new to report

### Apparatus & Equipment Maintenance:

- **Have completed our yearly maintenance and oil changes on all equipment**

### Fire Radio:

~~St. Francis County Fire and 911 dispatch recently upgraded some radio frequencies~~  
and I got 911 to agree to pay to have all of our radios updated at no cost to us. Will be completed Wednesday May 8<sup>th</sup>.

## Grants

- 1) Conservation Grant request has been submitted  
Received Notice we were granted about 90% of request have started getting bids.  
**Equipment has been purchased – waiting for install**
- 2) Assistance to Firefighters Federal Grant has been submitted
- 3) Have submitted 2 Community Foundation Grants(Holcim).
  - Received official notice that both grant request submitted have been funded.
  - Will start working on the spec and bidding process soon
  - **We are out for bids for the Community Foundation Grant Equipment – Will bring bids for approval at the first meeting next month**

## Ladder Truck Updates

1. The truck is currently in our station getting equipment mounted and doing training.
2. It will need to go back to the dealer for a couple of days prior to going into service for a final mechanic inspection and to correct some issues found during the drive home. (They have a local employee that has been doing most of the smaller repairs etc. in our station. It will probably still have to go to the shop for a day or 2 for final dealer inspection)
3. We will be doing a training on the truck placement and operations this month
4. We are requiring driver training by all personnel that includes a driving course.
5. **Anticipate it going in full service the middle of May. We are finishing up the driving training requirements now.**

## County Firefighters Assn.:

- SGFD will be hosting a regional “University of Missouri Live Fire Training May 10 & 11

## Local & State Mutual Aid:

- Nothing to report

## Miscellaneous Issues & Events:

- 1) **We did a fire safety class of the Young Mothers group hosted by the County Health Dept.**

## KnoxBox Program

Approved Box for – **THE POINT**

New Museum and Financial Advisor Building on center drive

Laboure Exchange - Installed

The program is slowing building strength and has become a real asset to the department.

We continue to improve our website and post our activities on our Facebook page. **We encourage the board to like and follow us on Facebook.**



## Street / Park April/ May

- Helped Alliance with a Manhole riser on Sixth Street
  - Asphalt repairs on Jefferson
  - Opened flood gates
  - Cleaned mud off Little Rock Road
  - Cleaned ditches on Little Rock Road
  - Mowed
  - Closed flood gates
  - Cleaned ditch on St. Marys Road
  - Alliance jetted a culvert pipe under St. Marys Road. Found a collapsed pipe
  - Opened all bathrooms
  - Put up tent and prepared Moses Austin for a event
  - Worked on mulch in parks
  - Did some sweeping
-