

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY - MARCH 28, 2019**

**CALL TO ORDER.** Mayor Paul Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman John Mooney	Alderman Bob Donovan
Alderman Mike Jokerst	Alderman Jimmie Jones
Alderman Joe Prince	Alderman Donald Stuppy
Alderman Randy Ruzicka	

**Absent:** Alderman Gary Smith

**APPROVAL OF AGENDA.** A motion by Alderman Jokerst, second by Alderman Mooney to approve the Agenda as presented. Motion carried 7-0-1 with Alderman Smith absent.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.**

Mr. Jason Bauman representing Hope Outdoors addressed the Mayor and Board of Alderman asking for permission to allow the organization to have safety orientation training of Friday, April 5 on the First Baptist Church Grounds located on Basler Drive. Hope Outdoors Youth Spring Turkey Hunt is April 6 & 7 and the youth will need to do a safety orientation training that requires the participants to practice shooting at a large hay bale target, surrounded by two more bales creating a bunker so no projectile can stray. This is led by Conservation Agent Rob Sulkowski, certified hunter education instructors and direct supervision of competent personnel. Mr. Bauman stated that this is an annual request from Hope Outdoors. Chief Bennett stated that there has never been any issues. A motion by Alderman Prince, second by Alderman Jokerst to allow the discharge of firearms in the city limits for this one evening. Motion carried 7-0-1 with Alderman Smith absent.

**CITY ADMINISTRATORS REPORT.** (See Attached Report)

**STAFF REPORTS.**

Eric Bennett, Police Chief (See Attached Report)

Steve Wilson, Alliance Water Local Manager (See Attached Report)

Sandra Cabot, Tourism Director (See Attached Report) Discussion also occurred at this time regarding state statistics on Tourism that Ms. Cabot recently reached out to a state tourism department's research specialist for information.

**COMMITTEE REPORTS.** None.

**PUBLIC COMMENTS.** None.

**PUBLIC HEARING.**

The Mayor and the Board of Aldermen of the City of Ste. Genevieve, Missouri will hold a public hearing to consider a request from Jayne and Dustin Martin for a special use permit that will allow Guest Lodging at 296 S. Main, Ste. Genevieve, MO 63670. The property is currently located in an R-2 General Residential District. Mayor Paul Hassler opened the public hearing at 6:38 p.m. Dave Bova, Community Development Administrator reported that Dustin and Jayne Martin's request for a special use permit to allow guest lodging at 296 S. Main was approved unanimously by the Planning & Zoning Commission. The Martin's will use this location for guest lodging only. With no further questions Mayor Hassler closed the public hearing at 6:40 p.m. A motion by Alderman Mooney, second by Alderman Jones to approve the Special Use Permit with the approved conditions. Motion carried 7-0-1 with Alderman Smith absent.

**CONSENT AGENDA.**

1. Minutes - Board of Aldermen - Regular Meeting - March 14, 2019
2. Minutes - Board of Aldermen - Closed Session - March 14, 2019
3. Treasurer's Report - February 2019
4. Approval of a temporary liquor license for the Ste. Genevieve Knights of Columbus Council #1037 for Jour De Fete, August 10<sup>th</sup> & 11<sup>th</sup>, 2019 at 59 S. Main Street.
5. RESOLUTION 2019 - 24. A Resolution appointing Carl Kinsky to the Ste. Genevieve Planning and Zoning Commission.
6. RESOLUTION 2019 - 25. A RESOLUTION APPOINTING MEMBERS TO THE STE. GENEVIEVE RENTAL HOUSING ADVISORY COMMISSION.

A motion by Alderman Ruzicka, second by Alderman Prince to approve the consent agenda. Motion carried 7-0-1 with Alderman Smith absent.

**OLD BUSINESS.** None.

**NEW BUSINESS.**

**BILL NO. 4272. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING TWO FIFTEEN MINUTE PARKING RESTRICTIONS IN FRONT OF 10 S. THIRD STREET; AMENDING SCHEDULE III, PARKING RESTRICTIONS, TABLE III-D. FIFTEEN MINUTE PARKING IN THE MUNICIPAL CODE OF THE CITY OF STE. GENEVIEVE. 1<sup>ST</sup> READING.** A motion by Alderman Mooney, second by Alderman Donovan, Bill No. 4272 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Alderman with Alderman Smith absent.

**BILL NO. 4273. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING CHAPTER 500: BUILDINGS AND BUILDING REGULATIONS; ARTICLE II: BUILDING CODE; SECTION 500.110 CODES, SUBSECTION (E.) INTERNATIONAL FIRE CODE ADOPTED, SUB-SECTION (1) AMENDMENTS TO THE INTERNATIONAL FIRE CODE; (d) 506.1 KEY BOXES; OF THE STE. GENEVIEVE MUNICIPAL CODE AS SET FORTH BELOW. 1<sup>ST</sup> READING.** A motion by Alderman Jokerst, second by Alderman Stuppy, Bill No. 4273 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Alderman.

**BILL NO. 4274. AN ORDINANCE ELECTING TO HAVE THE VIOLATIONS OF THE CITY OF STE. GENEVIEVE'S MUNICIPAL ORDINANCES HEARD AND DETERMINED BY AN ASSOCIATE CIRCUIT JUDGE OF THE 24<sup>TH</sup> CIRCUIT COURT. 1<sup>ST</sup> READING.** A motion by Alderman Ruzicka, second by Alderman Jokerst, Bill No. 4274 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Alderman with Alderman Smith absent. A motion by Alderman Prince, second by Alderman Mooney to have the second reading of Bill No. 4274. Motion carried with a 7-0-1 vote of the Board of Alderman with Alderman Smith absent. A motion by Alderman Mooney, second by Alderman Prince, Bill No. 4274 was placed on its second and final reading, read by title only, considered and passed by a

roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderman John Mooney, Alderman Jimmie Jones, Alderman Joe Prince, Alderman Bob Donovan, Alderman Randy Ruzicka and Alderman Donnie Stuppy Nays: None Motion carried 7-0-1 with Alderman Smith absent. Thereupon Bill No. 4274 was declared Ordinance No. 4203 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4275. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH ROBERT D. HUELSKAMP TO SERVE AS MUNICIPAL JUDGE FOR THE CITY OF STE. GENEVIEVE. 1<sup>ST</sup> READING.** A motion by Alderman Mooney, second by Alderman Jokerst, Bill No. 4275 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Alderman with Alderman Smith absent. A motion by Alderman Jones, second by Alderman Stuppy, Bill No. 4275 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Alderman with Alderman Smith absent. A motion by Alderman Jones, second by Alderman Stuppy to have the second reading of Bill No. 4275. Motion carried with a 7-0-1 vote of the Board of Alderman with Alderman Smith absent. A motion by Alderman Prince, second by Alderman Jokerst, Bill No. 4275 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderman John Mooney, Alderman Jimmie Jones, Alderman Joe Prince, Alderman Bob Donovan, Alderman Randy Ruzicka and Alderman Donnie Stuppy Nays: None Motion carried 7-0-1 with Alderman Smith absent. Thereupon Bill No. 4275 was declared Ordinance No. 4204 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4276. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN OPTION AND LAND LEASE AGREEMENT WITH NEW CINGULAR WIRELESS TO LEASE A PORTION OF CITY PROPERTY LOCATED OFF OF JAYCEE DRIVE IN THE CITY OF STE. GENEVIEVE, MISSOURI. 1<sup>ST</sup> READING.** A motion by Alderman Jokerst, second by Alderman Stuppy, Bill No. 4276 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Alderman with Alderman Smith absent.

**BILL NO. 4277. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING CHAPTER 203: FIRE PREVENTION AND PROTECTION; ARTICLE I: FIRE DEPARTMENT; SECTION 203.015 FIRE PROTECTION PERMITS - FEES AND AREA OF COVERAGE; SECTION 203.030. CONTENTS OF PERMIT FORM AND SECTION 203.070. FEE FOR FIRE TAGS OF THE STE. GENEVIEVE MUNICIPAL CODE AS SET FORTH BELOW. 1<sup>ST</sup> READING.** A motion by Alderman Jokerst, second by Alderman Jones, Bill No. 4277 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Alderman with Alderman Smith absent.

**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**ADJOURNMENT.** With no further business Mayor Hassler adjourned the meeting. 6:49 p.m.

Respectfully submitted by,

Pam Meyer  
City Clerk

## **CITY ADMINISTRATOR'S REPORT**

### **BOARD OF ALDERMEN**

**March 28, 2019**

- Reviewed backhoe purchase and finance options.
- SEMO Regional Planning performed field work for the Parks map project.
- Attended SEMO Regional Planning Meeting and Chaired the SEMO Solid Waste District meeting.
- Reviewed final lease agreement for the AT&T tower.
- Attended Park Board Meeting
- Communicated with Lindel W, Gregory, Chief Ranger of the Ozark National Scenic Riverways re: MOUs for municipal services for the national park.
- Submitted Patriot City information to John Dismer who is the Missouri representative for the national Patriot City organization. Plaque has been delivered. When I receive the sign locations I will submit the request to MoDOT for the signs that will be on the highway right of way.
- Attended a meeting with the interim Regional Director for the National Park Service
- Phoenix field crews have progressed with priming the water tower.
- Mayor, Dave Bova and I met with a representative of the U.S. Census bureau regarding the 2020 census.
- Attended Community Television meeting.
- Attended the Mississippi Lime Citizen Advisory Panel meeting.
- Met with Piva re: lease extension.



# Ste. Genevieve Police Department



## Monthly Operations Report

Date: March 2019

### Calls for Service:

\*SGPD responded to 319 calls for service in February.

UCR	Incident Type	Count
		5
	1059 ESCORT	9
	1073 ALARM BURGLARY	4
	8094 EXTRA PATROL	1
	8121 TRAFFIC STOP	91
A911	ABANDON OR OPEN 911 CALL	4
ALARM	FIRE ALARM	3
ANIM	ANIMAL CALL	13
ASSIP	ASSIST FOR POLICE	3
CI	C AND I DRIVER	5
CWB	CHECK WELL BEING	13
DFS	ASSIST DFS	2
DIST	DISTURBANCE	10
DOMES	DOMESTIC DISTURBANCE	2
FALLS	FALLS	2
FOUND	FOUND PROPERTY	1
FUGI	FUGITIVE ARREST	5
FULL	CARDIAC OR RESPIRATORY ARREST/DEATH	1
HARA	HARASSMENT	1
INFO	INFORMATION ONLY	3
INVEF	INVESTIGATION FOR FIRE	1
INVEP	INVESTIGATION POLICE	9
MEDIC	MEDICAL ALARM SOUNDING	1
MISC	MISCELLANEOUS	37
MISSJ	MISSING JUVENILE	1
MOTO	MOTORIST ASSIST	3
MVAN	MVA NON INJURY	8
ORDIN	ORDINANCE VIOLATION	3
OVER	OVERDOSE/POISONING(INGESTION)	1
PAPER	PAPERS SERVED	5
PEACE	PEACE DISTURBANCE	2
PROWL	PROWLER	1
PSYCH	PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	6
RDHAZ	ROAD HAZARD	1
RESID	RESIDENTIAL FIRE	2
SICK	SICK PERSON(SPECIFIC DIAGNOSIS)	3
STROK	STROKE(CVA)	1
SUSP	SUSPICIOUS ACT	26
THEFT	THEFT	9
THREA	THREATS	2
TRESP	TRESPASSING	2
TTC	TRY TO CONTACT	7
UNCON	UNCONSCIOUS	6
UNKNO	UNKNOWN PROBLEM(MAN DOWN)	3
WARRANT	WARRANT CONFIRMATION	1
		319

**Staffing:**

\*We are currently down 2 officers. We're currently accepting applications.

**Training:**

\*Nothing to report.

**Meetings attended:**

\*I attended 2 Board of Aldermen meetings in February.

**Facility:**

\*Still inadequate. We're preparing proposals for acquiring more adequate facilities.

**Equipment/Maintenance:**

\*Nothing to report

**Police Radio:**

\*Nothing to report.

**Grants:**

\*We have made a grant application to the Community Foundation for mobile radios. We're still waiting to hear if that gets funded.

**Miscellaneous:**

\*We have been making door-to-door contacts with the residents of Ste. Genevieve educating the public on the April 2 Property Tax Levy, all of which has been done in an off-duty capacity. So far, we have been met with a lot of support. We hope to contact as many citizens as we can before the election. If anybody has any questions, we would be happy to answer them.



## **OUR MISSION**

*We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.*

**Alliance Water Resources, Inc.**

**206 S. Keene St.  
Columbia, MO  
65201**

**(573)874-8080**

## **OPERATIONS REPORT – Ste. Genevieve**

**February 2019**

### **Water Treatment Plant**

- Staff has begun painting some of the interior piping in the plant.
- Well #4 failed upon start up. The motor and pump were replaced.
- Still waiting on the return of High Service pump motor #2.
- Peristaltic pumps have been rebuilt as a preventative measure to prevent failure during operation.

### **Waste Water Treatment**

- The rotor bearing that was ordered and we are awaiting delivery to perform the needed repairs.
- The UV system that is in need of replacement will be put out for bid in the near future. The bid documents are complete and under final review and will be out for bid soon
- The T-valve for clarifier #2 clogged up, staff was able to use the 6" pump to dewater and clear the blockage.
- Staff performed a round of routine maintenance at the wastewater plant.

### **WASTEWATER PLANT EFFLUENT QUALITY**



**OPERATIONS REPORT – Ste. Genevieve**

	<u>BOD</u> Mg/l	<u>TSS</u> mg/l	<u>pH</u>	<u>E. coli forming</u> Colonies/100 ml
Monthly Average	3.20	2.9	7.31	n/a
Peak Day	4.78	4.1	7.62	n/a
Percent Removal	92.7%	93.6%		

**NPDES EFFLUENT LIMITATIONS**

	<u>BOD</u> Mg/l	<u>TSS</u> mg/l	<u>pH</u>	<u>E coli forming</u> Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

**AMMONIA MONTHLY LEVELS**

	<u>Ammonia as Nitrogen</u>
Daily Maximum	2.9
Monthly Average	1.5

**AMMONIA LIMITATIONS**

	<u>(April 1<sup>st</sup>- Sept 30<sup>th</sup>)</u> <u>Ammonia as Nitrogen</u>	<u>(Oct 1<sup>st</sup>-March 31<sup>st</sup>)</u> <u>Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

**PLANT HYDRAULIC AND ORGANIC LOADING**

Daily Maximum flow 4.468 MG- February 12th, 2019  
 Daily Maximum loading 236lbs. – February 6th, 2019





## OPERATIONS REPORT – Ste. Genevieve

### Collection/Distribution

#### Collections

- Staff performed routine jetting of 3000ft of sewer mains.
- The progress Parkway lift station was showing a possible blockage due to increased pump down times. This turn out to be a faulty check valve. We replaced the valve
- The manhole on 5<sup>th</sup> Street was relined and a new bench was poured to ensure proper flow.
- Staff pulled Progress Lift Station pumps
- We found a buried manhole near the creek on Main St. This allowed us to clear a problem area that was not accessible before.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

#### Distribution

- The materials for the tower tie in project were ordered and delivered.
- The water meters were set for the water park
- There was an 8" water leak on Hwy 61 near AutoZone.
- Staff began assessing hydrants to be painted.

#### Customer Service

- Staff performed 44 line locates
- Staff performed 110 work orders
- Staff performed 15 disconnects for non-payment.
- There were 4 loads of lime purchased

#### Project Updates

- The water tower is complete and the contractor has begun constructing the containment system around the tank. Once this is complete they will begin sandblasting and priming as weather allows.



## **OPERATIONS REPORT – Ste. Genevieve**

### **Safety**

- Staff review of the Blood borne Pathogens.
- All staff reviewed a safe driving module.
- Basic First Aid was also reviewed.
- CPR- all employees are certified

### **Regulatory**

- All testing and reports were submitted on time.

### **Training**

- Steve attended a multi-day training seminar.

### **Concerns for the Month**

- Removal of the Bio-Solids at the Waste water plant.

### **Positives for the Month**

- Tower is completely constructed.
- Staff continues to work towards upgrading and obtaining licenses



March 28, 2019

**Ste. Genevieve Tourism / Welcome Center Report**

NPS Update – Mayor Hassler, Martin and I met with representatives of NPS on Monday, March 18. Acting Regional Dir Patty Trapp accepted the transfer of the Bauvais Amoureux historic site and toured the Bequette-Ribault, Bolduc, JB Valle, CFCL, Linden and the SG Welcome Center. Tim Good again clarified that the NPS does not provide tourism marketing or advertising services for a destination or even of the site, other than a listing of the site on their NPS maps and website, and the sign on I-55. Their Park office will provide Guest Information about NPS facilities and answer general questions but they would refer to our Welcome Center for specific local attractions, step-on guides and group tour services, maps and other guest services. The timeframe for establishment is still TBD but hoping for mid-summer.

MDT Tourism Road Show – Tourism Advisory Council Sara Menard and TD Sandra Cabot recently attended the MO Tourism Road Show, an event hosted by the state Division of Tourism. Some key points included the impact of Tourism as an industry across the state of Missouri:

Tourism as an industry accounts for approx 500 jobs in SG County; up 50 in last ten years.

From 2007 to 2017 total Tourism increased from \$12,472,000 to \$17,758,000 in SG County

Art Walk and High School Art Show - During the March 22 4<sup>th</sup> Friday Art Walk, the Welcome Center hosted the 2019 High School Art Show, with the awards presentation for local students. The Art Guild \$500 scholarship was presented to Ms. Jenna Brown, who wants to study Marketing and Graphic Design in college. Congrats!

Outreach update – I represented Ste Genevieve Tourism at the recent Home and Garden Show in Cape Girardeau, along with other Tourism departments in SE Missouri. Excellent attendance. I also participated in a formative meeting of the Old Plank Road recognition committee and met with the management of the SG Community Center regarding marketing, PR and cross-promotion regarding the Waterpark.

Upcoming – Providing SG information at the Taste of Ste Genevieve on 3/30; the SG Bridal Show on 4/28 and will be On August 9<sup>th</sup> and 17<sup>th</sup> I made presentations about Ste. Genevieve to groups in Kirkwood and also Webster Groves in St. Louis, and this Friday Martin and the Mayor and I will meet with a representative of the US FWS to discuss goals for the recreational and wildlife areas by the Levee.

Grant update - Received word that our Grant Application for a pilot program with TripAdvisor was approved.