

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY - JANUARY 24, 2019**

CALL TO ORDER. Mayor Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Gary Smith	Alderman Bob Donovan
Alderman Jimmie Jones	Alderman Randy Ruzicka
Alderman Donnie Stuppy	Alderman Joe Prince

Absent: Alderman John Mooney
Alderman Michael Jokerst

APPROVAL OF AGENDA. A motion by Alderman Donovan, second by Alderman Jones to approve the agenda as presented. Motion carried 6-0-2 with Alderman Mooney and Alderman Jokerst absent.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. None.

CITY ADMINISTRATORS REPORT. (See Attached Report) During Mr. Toma's report he suggested future work sessions to discuss how the constitutional amendment allowing doctors to prescribe medical marijuana could affect the City and whether further restrictions be put into place. Mr. Toma will proceed with developing the information necessary to make an informed decision regarding what changes the City could make.

STAFF REPORTS.

Eric Bennett - Police Chief (See Attached Report)
Steve Wilson - Alliance Water Resources Local Manager (See Attached Report)
Sandra Cabot - Tourism Director (See Attached Report)

COMMITTEE REPORTS. None.

PUBLIC COMMENTS. None.

CONSENT AGENDA.

1. Minutes - Board of Aldermen - Regular Meeting - January 10, 2019
2. Minutes - Board of Aldermen - Closed Session - January 10, 2019
3. Treasurer's Report - December - 2018.
4. Street closure request from Ste. Genevieve County Community Center - Progress Parkway for Polar Bear 5K Polar Run, February 9, 2019 and Night Glow, April 13, 2019.

A motion by Alderman Prince, second by Alderman Smith to approve all items on the consent agenda. Motion carried 6-0-1 with Alderman Mooney and Alderman Jokerst absent.

OLD BUSINESS.

BILL NO. 4259. AN ORDINANCE APPROVING AMENDMENT #1 TO THE REDEVELOPMENT PLAN FOR THE DOWNTOWN STE. GENEVIEVE TAX INCREMENT FINANCING DISTRICT AND AUTHORIZING CERTAIN ACTIONS RELATED THERETO. 2nd READING. A motion by Alderman Ruzicka, second by Alderman Smith, Bill No. 4259 was placed on its second reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Prince, Alderman Donovan, Alderman Ruzicka, Alderman Stuppy, Alderman Jones and Alderman Smith. Naves: None Absent: Alderman Jokerst and Alderman Mooney. Motion carried 6-0-2. Thereupon Bill No. 4259 was declared Ordinance No. 4191 signed by the Mayor and attested by the City Clerk.

BILL NO. 4260. AN ORDINANCE APPROVING A BID PROPOSAL FROM KIESLER POLICE SUPPLY, INC. FOR THE PURCHASE OF THIRTEEN (13) GLOCK G-17 9 MM PISTOLS AND NINE (9) GLOCK G-43 9 MM PISTOLS IN AN AMOUNT NOT TO EXCEED \$2,872.90. 2nd READING. A motion by Alderman Ruzicka, second by Alderman Smith, Bill No. 4260 was as placed on its second reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Prince, Alderman Donovan, Alderman Ruzicka, Alderman Stuppy, Alderman Jones and Alderman Smith. Naves: None Absent: Alderman Jokerst and Alderman Mooney. Motion carried 6-0-2. Thereupon Bill No. 4260 was declared Ordinance No. 4192 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

BILL NO. 4262. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION MUNICIPAL AGREEMENT FOR PUBLIC IMPROVEMENTS ALONG ROUTE MO 32. 1ST READING. A motion by Alderman Donovan, second by Alderman Prince, Bill No. 4262 was placed on its first reading, read by title only, considered and passed by a 6-0-2 vote of the Board of Alderman with Alderman Mooney and Alderman Jokerst absent.


BILL NO. 4263. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND STE. GENEVIEVE COUNTY REGARDING 911 DISPATCHING SERVICES FOR THE CALENDAR YEAR 2019. 1ST READING. A motion by Alderman Smith, second by Alderman Donovan, Bill No. 4263 was placed on its first reading, read by title only, considered and passed by a 6-0-2 vote of the Board of Alderman with Alderman Mooney and Alderman Jokerst absent.

OTHER BUSINESS. None.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. Alderman Ruzicka suggested that since the tax increase will be put before the voters for the April 2 Municipal election for public safety it would be beneficial to start the budget work sessions now to see if there could be some areas that we can help cut costs and possibly look at it from a different perspective than the way it has always been done. Mr. Toma explained that the department heads generally turn in their requests for their individual budgets and if there are significant increases they explain what the increase is for. It was agreed that the budget work sessions should start soon instead of waiting till July or August.

ADJOURNMENT. Alderman Hassler adjourned the meeting at 7:00 p.m.

Respectfully submitted by,


Pam Meyer
City Clerk

CITY ADMINISTRATOR'S REPORT
BOARD OF ALDERMEN
January 24, 2019

- Attended Industrial Development Corporation annual meeting.
- Met with Citizens Electric regarding Christmas decorations
- Represented City in ribbon cuttings for Karl Kinsky's office and HSB Advisors
- Attended SEMO Regional Planning Meeting
- Chaired Southeast Solid Waste District meeting, Grant application to replace/repair the roof on the recycling center
- Attended SGMH ground breaking.
- Requested Citizens Electric Board of Directors to reconsider notification of when electric service changes to trigger occupancy inspections. They have taken it under consideration.
- Audit completed
- Should we add a requirement that personal property taxes must be paid before issuing golf cart or ATV permits?
UTV
- No word from AT&T.
- Consider amending zoning order for medical marijuana uses.
- Reviewed area city's late fees for utility bills. Ste. Genevieve charges 15%, Festus - 9% of water, Crystal City - 10%, DeSoto 10%, Peryville - 10% or \$5.00, whichever is greater. Should we make a change?
- What configuration do you prefer for the BOA meeting space?
- Attended Heritage Commission meeting
- Attended Tourism Advisory Council meeting.



January 2019

Ste. Genevieve Tourism Director Report

Guest and tour recap – we hosted 849 guests in the month of December, and closed out the year slightly ahead of 2017 after averaging for the increased Eclipse foot traffic in 2017.

Holiday Christmas Festival - the Welcome Center again supported the HCF. Record turnout for the Christmas Tree Lighting Ceremony. Already talking with the event coordinator re Next year.

Missouri Bicentennial in 2021 – Met with statewide director for the Missouri Bicentennial planning organization. There will be a countywide committee and multiple avenues for participation. Will review this further with the TAC discussed this at their next meeting. Looking for volunteers so if you know of someone, let us know!

2019 Group Tours, Field Trips and 2019 Events entry process – during these slow days, the WC staff has been confirming field trips, group tour Itineraries and the data entry for tourism-related events across multiple media and online formats. See reverse for a calendar of Events.

Met with the Downtown Renewal (now Downtown Ste Gen) group, attended Art Walk Discussion group. The 2019 Art Walks will return in FEBRUARY and be sponsored by the Gallery Owners. .

NPS Update: Due to the furlough situation, our regular communications with NPS personnel has been greatly reduced. The same with US Fish and Wildlife re levee recreational and wildlife habitat program.



Ste. Genevieve Police Department



Monthly Operations Report

Date: January, 2019

Calls for Service:

*SGPD responded to 369 calls for service in December, 2018.

*Total calls for service for the year of 2018 is 4,940 calls for service.

1059	ESCORT	13
1073	ALARM BURGLARY	6
8085	PERSON CHECK	1
8121	TRAFFIC STOP	98
A911	ABANDON OR OPEN 911 CALL	2
ALARM	FIRE ALARM	1
ANIM	ANIMAL CALL	6
ASSA	ASSAULT/SEXUAL ASSAULT WITH EMS AND FIRE	1
ASSIP	ASSIST FOR POLICE	2
BURG	BURGLARY	1
CI	C AND I DRIVER	3
CUSTO	CHILD CUSTODY	9
CWB	CHECK WELL BEING	8
DFS	ASSIST DFS	1
DIFBR	BREATHING PROBLEMS	2
DIST	DISTURBANCE	10
DOMES	DOMESTIC DISTURBANCE	4
FALLS	FALLS	8
FLUE	FLUE FIRE	1
FOUND	FOUND PROPERTY	1
FRAUD	FRAUD	6
FUGI	FUGITIVE ARREST	5
FULL	CARDIAC OR RESPIRATORY ARREST/DEATH	1
HEART	HEART PROBLEMS/A.I.C.D.	3
INFO	INFORMATION ONLY	1
INVEF	INVESTIGATION FOR FIRE	1
INVEP	INVESTIGATION POLICE	17
LACE	HEMORRHAGE/LACERATIONS	1
MISC	MISCELLANEOUS	58
MOTO	MOTORIST ASSIST	1
MVAJ	MVA INJURY	2
MVAN	MVA NON INJURY	10
MVAU	MVA UNKNOWN INJURY	1
OPEN	OPEN DOOR	1
ORDIN	ORDINANCE VIOLATION	4
OVER	OVERDOSE/POISONING(INGESTION)	1
PAPER	PAPERS SERVED	2
PEACE	PEACE DISTURBANCE	1
PROP	PROPERTY DAMAGE	3
PSYCH	PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	2
RDHAZ	ROAD HAZARD	4
SICK	SICK PERSON(SPECIFIC DIAGNOSIS)	2
SUSP	SUSPICIOUS ACT	43
THEFT	THEFT	7
THREA	THREATS	2
TRESP	TRESPASSING	1
TTC	TRY TO CONTACT	4
UNCON	UNCONSCIOUS	1
UNKNO	UNKNOWN PROBLEM(MAN DOWN)	1
VAND	VANDALISM	2

TOTAL	
AGENCY	CALLS
STE GENEVIEVE POLICE	369

Staffing:

*We are currently at full staff. Officers Osborn, Goldsmith and Corbett are progressing well in their training.

Training:

*We have all completed our annual required CEH's to remain compliant with Missouri POST Commission

Meetings attended:

*I attended 1 Board of Aldermen meetings in December.

Facility:

*We're still waiting for the architect to return the finished plans so we can put the project out to bid.

Equipment/Maintenance:

*One of the new patrol vehicles is in service. We are waiting for some equipment on back order before the second can be completed and put on the road.

Police Radio:

*Nothing to report.

Grants:

*We have made a grant application to the Community Foundation for mobile radios. We're still waiting to hear if that gets funded.

Miscellaneous:

*The paperwork has been submitted to the County Clerk's office to approach the citizens with a proposition for a property tax for the April election.



OUR MISSION

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

**206 S. Keene St.
Columbia, MO
65201**

(573)874-8080

OPERATIONS REPORT – Ste. Genevieve

December 2018

Water Treatment Plant

- Staff performed the annual ClariCone washout and inspection. There are some areas that are beginning to fail in the paint. We are also seeing some rust forming on the outside area of the cone that will need to be addressed in the next fiscal year.
- Staff performed some exploratory work on the raw water line near the well house.
- High service pump motor for #2 High Service Pump failed upon startup. We have pulled the motor and sent it to Vandeventer Engineering for possible warranty work. There will be a 6 week lead time due to it having to be sent back to the factory.
- The DR3900 spectrophotometer that is used in the lab for nearly half of all labs performed was sent into Hach for repairs.

Waste Water Treatment

- The rotor bearing on the north rotor failed. The replacement is scheduled.
- The UV system that is in need of replacement will be put out for bid in January. We are working on the bid specification, bid document will be ready mid-January.
- Staff replaced the block heater for the backup generator at the Waste Water Plant.
- The composite sampler that is used at the wastewater plant was sent back to the manufacturer for repairs to the display.
- Staff performed a round of routine maintenance at the wastewater plant.



OPERATIONS REPORT – Ste. Genevieve

Treatment

WASTEWATER PLANT EFFLUENT QUALITY

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	2.57	5.47	7.88	n/a
Peak Day	4.68	7.50	8.26	n/a
Percent Removal	98.2%	96.9%		

NPDES EFFLUENT LIMITATIONS

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

AMMONIA MONTHLY LEVELS

	<u>Ammonia as Nitrogen</u>
Daily Maximum	2.4
Monthly Average	2.2

AMMONIA LIMITATIONS

	<u>(April 1st- Sept 30th) Ammonia as Nitrogen</u>	<u>(Oct 1st-March 31st) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow 3.178 MG- December 13th, 2018
 Daily Maximum loading 1517lbs. – December 19th, 2018



OPERATIONS REPORT – Ste. Genevieve

Collection/Distribution

Collections

- Staff performed routine jetting of 3400ft of sewer mains.
- We recently put a force main cleaner into some of the lift stations to clean the lines that are not able to be cleared with the jetter.
- The main power line to the community center lift station was replaced. This was due to an intermittent power fail problem.
- Staff pulled and cleaned the Hwy 32 pumps and Virginia Street pumps.
- All of the generators at the lift stations have been checked for fuel, oil, and antifreeze, this will continue monthly until winter is over.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- All American Darling Fire hydrants were inspected and repaired due to a recall issued by the manufacturer.
- Staff completed the new job trailer. It is now ready for service.
- The meter was pulled for the demolition of a house at 896 Market Street.
- The new meter reading system is working very well.
- Staff performed an inventory of all parts and fittings.

Customer Service

- Staff performed 28 line locates.
- Staff performed 112 work orders.
- Staff performed 22 disconnects for non-payment.
- There were 5 loads of lime purchased.

Project Updates

- The water tower construction is complete there.



OPERATIONS REPORT – Ste. Genevieve

Safety

- Staff review the Hazard Communication and Right to Know information.
- All staff reviewed a safe winter driving module.

Regulatory

- All testing and reports were submitted on time.

Training

- DNR held a water and wastewater math class at the Fire Dept. on December 27th.

Concerns for the Month

- The painting of the new water tower will be delayed until Spring.

Positives for the Month

- Tower is completely constructed.
- Staff continues to work towards upgrading and obtaining licenses