

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY - JANUARY 9, 2020**

**CALL TO ORDER.** Mayor Paul Hassler called the regular meeting of the Ste. Genevieve Board of Aldermen to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** Roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	Alderman Bryant Wolfin
Alderman Gary Smith	Alderman Susan Johnson
Alderman Mike Jokerst	Alderman Mike Raney
Alderman Jimmie Jones	Alderman Joe Prince

**Absent:** Alderman Bob Donovan

**APPROVAL OF AGENDA.** A motion by Alderman Jokerst, second by Alderman Smith to approve the agenda as presented. Motion carried 7-0-1 with Alderman Donovan absent.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.** None.

**CITY ADMINISTRATORS REPORT.** (See Attached Report) Mr. Toma reported on his findings on his survey of how other cities (Cape, Farmington, Washington, Pevely & Festus) fund tourism and the salary range for these positions. Mayor Hassler stated that its time to advertise for this position and get moving om finding a replacement. After some discussion, Martin will advertise the positon with no affiliation with economic development and the salary range will be decided based on qualifications that the candidate brings with them. (base around \$40,000) Martin would like to possibly ask a few members of the TTC/TAC to assist in the interviewing process.

**STAFF REPORTS.**

Kenny Steiger - Fire Chief (see attached report)  
Dave Bova - Community Development Administrator (see attached report)  
Gary Roth - Field Operations Supervisor (see attached report)

**COMMITTEE REPORTS.** None.

**PUBLIC COMMENTS.** None.

**CONSENT AGENDA.**

1. Minutes - Board of Aldermen - Regular Meeting - December 12, 2019

Motion by Alderman Jokerst, second by Alderman Wolfin to approve the consent agenda as presented. Motion carried 7-0-1 with Alderman Donovan absent.

**OLD BUSINESS.** None.

**NEW BUSINESS.**

**BILL NO. 4337. AN ORDINANCE REPEALING AND REPLACING ARTICLE XII OFFENSES CONCERNING TOBACCO WITH ARTICLE XII OFFENSES CONCERNING TOBACCO, ALTERNATIVE NICOTINE PRODUCTS OR VAPOR PRODUCTS. 1<sup>ST</sup> READING.** A motion by Alderman Jokerst, second by Alderman Prince, Bill No. 4337 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderman Donovan absent.

**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** Mayor Hassler addressed the Board on the City Hall/Police Department renovation that has been an ongoing topic and encouraged them to come up with a decision on how they would like to proceed. Another topic of concern for Mayor Hassler is the development of extending Parkwood Drive out to Progress Parkway which at one point the City had plans to do this and when they visited with the Church to talk about obtaining the property but the idea got set aside. He would like for the board to consider revisiting this idea and getting some type of connection to Progress Parkway other than Hwy M and Hwy 32. Alderman Prince also asked about the priority re-visiting the connection of Maple to Hwy 61 as well. Mayor Hassler reported that there will be a meeting January 27, 2020 to introduce the new Ste. Genevieve National Historical Park Superintendent Chris Collins. The Mayor will send out more information as it becomes available concerning the plans for that day.

**EXECUTIVE/CLOSED SESSION.** A motion by Alderman Jones, second by Alderwoman Johnson to enter closed session to discuss personnel matters authorized by Section 610.021(3) RSMO. Motion carried 7-0-1 with the following roll call vote: Ayes: Alderman Smith, Alderwoman Johnson, Alderman Jones, Alderman Raney, Alderman Jokerst, Alderman Prince and Alderman Wolfin. Nays: None Absent: Alderman Donovan. Motion carried at 6:44 p.m.

**ADJOURNMENT.** Mayor Hassler adjourned the meeting at 7:14 p.m.

Respectfully submitted by,



Pam Meyer  
City Clerk

**CITY ADMINISTRATOR'S REPORT**  
**BOARD OF ALDERMEN**  
**January 9, 2020**

- Met with a home builder regarding residential development
- Reviewed consultant to review cyber security options.
- Met with FEMA
- Purchaser of 5 acres on Progress Parkway provided a survey.
- Attended P&Z meeting regarding rezoning of 5 acre site on Progress Parkway
- Interviewed the following regarding Tourism Director pay. Farmington, Pevely, Cape Girardeau, Festus, Washington, Missouri DED/Tourism Division. The range of pay is from \$40,000 - \$70,000. It is a mix of city employees Chamber, and downtown development organizations.
- Met with commercial developer considering Ste. Genevieve.

# Ste. Genevieve Fire Department

Ken Steiger Fire Chief  
165 South 4<sup>th</sup>. Street  
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall  
Phone: 573-883-5321 Fire House  
Fax: 573-883-8081 Fire House  
Email: [sgfd7101@gmail.com](mailto:sgfd7101@gmail.com)  
Cell Phone: 573-883-0615

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## Monthly Operations Report

Date: **November 2019**

Calls for Assistance:

- SGFD responded to **22** emergency calls in **December**.
- Total Responses for the year 2019 are **238** calls, **up 8** call from last year.

Staffing:

- SGFD roster is **down 2**. Due to the fireman being volunteer, openings will occur
- **We added 2 new firefighters in November**
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if interested(Facebook and web page are working well)

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was on 12/16 on SOGs, Social media and truck inventory**

Meetings Attended

Ozark Firefighters meeting – **December 5 @ 911 center – Attended**  
911 Board meeting – **December 11 @ St Francis Co Country Club**  
SGFD Officers Meeting – **December 9**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Nothing new to report

Facility:

Nothing new to report

Apparatus & Equipment Maintenance:

**Starting on annual oil change and maintenance**

Fire Radio

Nothing new to report:

Grants

- 1) Federal Assistance to Firefighters Federal Grant.  
Starting to look into the needs for a 2019 grant attempt.  
**Grant period has not yet opened**
- 2) Community Foundation Grants(Holcim). I have been informed this may be the last year these grants will be available. To be determined.  
**Grant requests were submitted**

County Firefighters Assn.:  
Nothing to report

Local & State Mutual Aid:  
• Nothing to report

Miscellaneous Issues & Events:

**We participated in the Christmas Parade**

KnoxBox Program

**In January, I will start sending out letters annually to Knox Box Owners to see if there are any updates on keys etc. that need to be installed.**

Approved Box for – THE POINT- Waiting for install  
Ultra Flow – Waiting for the install  
Ste. Genevieve Do It Center (2 locations) – Waiting for installs  
**Windcrest Apts has reported they are going to get a box**  
**Ste Gen Hospital has reported they are going to get several**

**Have updated the data base of knox box locations and submitted it to our dispatch.**

We continue to improve our website and post our activities on our Facebook page. We encourage everyone to like and follow us on Facebook.



## Community Development

David Bova  
Community Development Administrator  
165 S. Fourth Street  
Ste. Genevieve, MO 63670

Phone: 573-883-5400  
Fax: 573-883-8105  
Email: [dbova@stegenevieve.org](mailto:dbova@stegenevieve.org)

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## January 2020 Staff Report

### Activities for 11/12/19 – 1/7/20

#### *Historic Preservation – Heritage Commission*

- Meeting – Nov. 18, 2019, no meeting in Dec.
- Approved 1 COA and further discussed possible “Economic Hardship” ordinance
- Next meeting & work session, Monday, January 27

#### *Building Department / Code Enforcement*

- Occupancy Permits / Inspections 71
- Building Permits Issued 4
- Demolition Permits 2
- Sign Permits 0
- Chicken Permits 1
- Special Use Permits 1 Re-zoning – awaiting BOA approval

#### *Rental Housing Advisory Commission*

- Have returned to quarterly meetings
- Next possible meeting in February

#### *Planning & Zoning*

- Meeting – Jan. 2, 2020
- Approved recommendation to re-zone 5 acres on Progress Parkway from “I-1” to “C-1”
- Public hearing for re-zoning will be next BOA meeting, Thur, Jan. 23, 2020
- SUP008-19 applicant David Kertz has withdrawn his request for a SUP at 1040 Rozier

#### *Board of Adjustment*

- Nothing new to report.

#### *Floodplain Management*

- Nothing new to report.

#### *Property Maintenance Focus (6/25/18 – 1/7/20 Cumulative)*

- Properties Reviewed 208
  - No Issue or Repairs Made 191
  - Repair Plan from Property Owner 17
  - Notice of Violation issued 9
  - Abatement by City 1
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## Street and Park

November/December/January

- Get trucks ready for snow
- Plow and spread salt
- Repair snow equipment
- Put up and take down Christmas decorations and lights
- Took down playground in Farmington to be put up in Pinkley Park
- Finished replacing street lights
- Sewer repair at Street Department Building
- Sweeping all over town
- Patch potholes
- Cut up tree that fell over Chadwell
- Repainted trash barrels
- Replace a storm grate on Rozier
- Cleaned up back lot and rocked behind street department building
- Fixed a drainage issue on ridgeway
- Replaced outside lights at Welcome Center to LED
- Repairs to dump trucks
- Remove tree that fell in the park